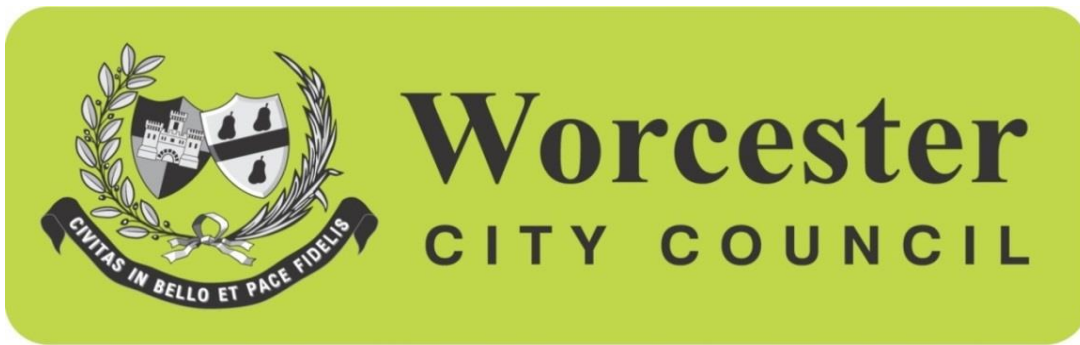


# APPENDIX 5



## Fees and Charges 2024/2025

This booklet sets out the revised charges for specific services to be applied from 1st April 2024 (unless otherwise stated) and approved by full Council.

The revised fees and charges are in line with Council policy, in that the Council aims to optimise income through the annual review of fees and charges, in line with what the market will bear, what is considered reasonably be borne by users of the facilities and where necessary the costs associated with providing the service.

Licensing Fees and Charges are reported to Licensing Committee in preparation for the 1st April 2024.

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<b>The Commandery</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
<b>Admission Charges</b>		<b>£</b>	<b>£</b>	<b>£</b>	
Adults		8.50	9.00	0.50	5.9%
Children under 5 years old		Free	Free	0.00	0.0%
Children 5-16 years old		3.85	4.10	0.25	6.5%
Family Ticket (Up to 2 adults & 3 children)		22.00	23.00	1.00	4.5%
Worcester Residents - Individual Annual Pass (to be renewed annually, gives free entry for the year)		7.25	7.95	0.70	9.7%
Worcester Residents - Family Pass (to be renewed annually, gives free entry for the year)		19.50	21.00	1.50	7.7%
Season ticket-Non Worcester Resident		First entry fee + £7.25	First entry fee + £7.25	0.00	0.0%
Season ticket family		37.00	39.95	2.95	8.0%
Joint ticket initiatives with other visitor attractions, per adult		11.00 to 35.00	11.00 to 35.00	0.00	0.0%
Temporary promotion initiatives, discount to admission		10%	10%	0.00	0.0%
Group, minimum 10 people, discount to admission		10%	10%	0.00	0.0%
School visit - 2 taught session and additional self-led		6.50	6.95	0.45	6.9%
Drop in activities in addition to admission fee		2.00 - 20.00	2.00 - 25.00	0.00	0.0%
Guided Tour/Talk (Daytime) per group		70.00	75.00	5.00	7.1%
<b>Membership</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Annual - Individual		28.00	30.00	2.00	7.1%
Annual - Family		60.00	64.00	4.00	6.7%
Joint Art Gallery & Museum and Commandery annual membership - individual		43.00	46.00	3.00	7.0%
Joint Art Gallery & Museum and Commandery annual membership - family		90.00	96.00	6.00	6.7%
<b>Special Events and Demonstrations</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Bespoke group visits, commercial activity outside of usual open hours Including evening talks, tours, events and associated bespoke refreshments		<b>By arrangement, dependent on cost</b>			
Commission on craft sales		42%	42%	0.00	0.0%
<b>Education and Community Rooms</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Serviced meeting hire	Per person	15.00	By arrangement		
Unserviced hire during opening hours, up to 20 people	Half day	65.00	75.00	10.00	15.4%
Unserviced hire during opening hours, up to 20 people	Full day	110.00	130.00	20.00	18.2%
Paranormal Nights	8pm-2am	666.00 for 8pm-2am, additional hour 180.00	666.00 for 8pm-2am, additional hour 250.00	0.00	0.0%
Escape Rooms		16.00 - 30.00	16.00 - 32.00	0.00	0.0%
<b>Additional Charges</b>					
Refreshments provided in house : By arrangement, charge dependent on cost					
Refreshments provided by external caterer – as per Caterer's menu plus 10% handling charge					
<b>Formal and Informal Learning</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Outreach sessions in formal education setting - half day (Plus expenses)		130.00	140.00	10.00	7.7%
Outreach sessions in formal education setting - full day (Plus expenses)		230.00	245.00	15.00	6.5%
Stored collection tours		8.75	9.50	0.75	8.6%
Talks - staff led external (Plus expenses)		135.00	145.00	10.00	7.4%
School Loans Boxes (per half term, charge based on size)		15.00-50.00	5.00-60.00	0.00	0.0%

**COMMANDERY WEDDING PACKAGES**

<b>Wedding Packages</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
<b>Great Hall, Registry Room and Walled Garden</b>					
Afternoon and Evening	Between 3 pm - 11 pm	2,430.00	2,700.00	270.00	11.1%
Evening only	Between 7 pm - 11 pm	1,375.00	1,500.00	125.00	9.1%
Large wedding	3pm - 11pm	N/A	3,100.00	0.00	0.0%
Extension to hire, any rooms	Per hour	280.00	300.00	20.00	7.1%
Great Hall, special ceremony only	5-6pm, Tues-Fri	370.00	395.00	25.00	6.8%
Presidents Room	Add on to any of the above	N/A	150.00	0.00	0.0%
Drinks can be provided at an extra charge per person					
<b>Ceremonies in Wedding Suite, Garden and the Solar (Full garden and Solar available evenings only)</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Daytime (Between 9am to 5pm)	3 hours	640.00	700.00	60.00	9.4%
Evening only (Between 5pm - 11pm)	3 hours	850.00	950.00	100.00	11.8%
Whole garden (evening)	3 hours	1,220.00	1,300.00	80.00	6.6%
<b>25% non-refundable deposit required at time of booking, balance to be paid 12 weeks in advance.</b>					

**CITY MUSEUM AND ART GALLERY**

<b>Gallery or Café and Balcony (subject to availability)</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Commercial	Per Evening	765.00	820.00	55.00	7.2%
Café and Balcony		By negotiation with café licensee	By negotiation with café licensee	0.00	0.0%
Image sourcing fee		11.50	12.25	0.75	6.5%
<b>Reproduction Licence Fee</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Exhibition catalogues, publicity, academic journal below 1000		Free	Free	0.00	0.0%
Website (Subject to approval and maximum resolution of 450x450 pixels)		Free	Free	0.00	0.0%
TV/DVD/film image flash up to 6 seconds		By negotiation	By negotiation	0.00	0.0%
TV/DVD/film image - repeat licence		By negotiation	By negotiation	0.00	0.0%
Book, newspaper or magazine		140.00	150.00	10.00	7.1%
<b>Other Fees</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Photography (new image request)		130.00	140.00	10.00	7.7%
Unauthorised reproduction		670.00	700.00	30.00	4.5%
Charge to view special exhibition		4.00-10.00	4.00-12.00	0.00	0.0%
Commission on Craft sales		42%	42%	0.00	0.0%
Commission on sales from Art Gallery		42%	42%	0.00	0.0%
<b>Group Visits</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Evening minimum charge		240.00	270.00	30.00	12.5%
Class Group		110.00	117.00	7.00	6.4%
Self-guided special one-hour access, immediately before or after public opening		32.00	33.00	1.00	3.1%
<b>Membership</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Annual - Individual		21.00	22.00	1.00	4.8%
Annual - Family		42.00	45.00	3.00	7.1%
Joint Art Gallery & Museum and Commandery annual membership - individual		43.00	46.00	3.00	7.0%
Joint Art Gallery & Museum and Commandery annual membership - family		90.00	96.00	6.00	6.7%
<b>Formal and Informal Learning</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Outreach sessions in formal education setting - half day (Plus expenses)		130.00	140.00	10.00	7.7%
Outreach sessions in formal education setting - full day (Plus expenses)		230.00	245.00	15.00	6.5%
Stored collection tours		8.75	9.50	0.75	8.6%
Talks - staff led in museum premises (up to 26 persons)		70.00	75.00	5.00	7.1%
Talks - staff led external (Plus expenses)		130.00	145.00	15.00	11.5%
School Loans Boxes (per half term, charge based on size)		15.00 - 50.00	5.00 - 60.00	0.00	0.0%
Drop in sessions including Talks, Events & Activities		2.00 - 20.00	2.00 - 25.00	0.00	0.0%
Self-guided trails		1.00 - 7.00	1.00 - 25.00	0.00	0.0%
Professional booked demonstrations or workshops		12.00 - 150.00	12.00 - 250.00	0.00	0.0%
<b>Refreshments</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Refreshments provided in house		By arrangement	By arrangement	0.00	0.00
<b>Other Services - Archaeology Archive Deposit Fees</b>		<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
Standard Box		88.20	94.80	6.60	7.5%
Half box/paper archive		81.60	87.60	6.00	7.4%
Additional packing/admin		Charge at cost	Charge at cost	0.00	0.0%
<b>For deposits following briefs issued after April 2020</b>					
Deposit per box, briefs issued after 1/4/2020		99.60	107.00	7.40	7.4%
Additional packing/admin		Charge at cost	Charge at cost	0.00	0.0%

Regulatory Services Licencing Fees and Charges reported to Licencing Committee in preparation for 1 <sup>st</sup> April 2024		2023/24	2024/25	Price change	% Increase
		£	£	£	
<b>Taxis and Private Hire</b>	Hackney Carriage vehicle licence (first application)	452.00	479.00	27.00	6.0%
(limited to 231 licences from April 2015)	Hackney Carriage vehicle licence (renewal)	387.00	410.00	23.00	5.9%
	Private Hire vehicle licence (first application)	419.00	444.00	25.00	6.0%
	Electric vehicle licence	0.00	0.00	0.00	
	Private Hire vehicle licence (renewal)	355.00	376.00	21.00	5.9%
	Transfer Ownership of a licenced Hackney Carriage or Private Hire vehicle	161.00	171.00	10.00	6.2%
	Hackney Carriage/Private Hire Drivers (Dual) Initial application ( 1 year (inc. CRB & DVLA check)	296.00	314.00	18.00	6.1%
	Hackney Carriage/ Private Hire Drivers Licence Renewal (dual)	124.00	131.00	7.00	5.6%
	Hackney Carriage - Temporary Vehicle fee (75% of first application fee)	339.00	359.00	20.00	5.9%
	Private Hire - Temporary Vehicle fee (75% of first application fee)	314.00	333.00	19.00	6.1%
	Private Hire Drivers Licence (Initial application) (includes DBS check and DVLA check)	296.00	314.00	18.00	6.1%
	Private Hire Drivers Licence (renewal)	124.00	131.00	7.00	5.6%
	Private Hire Operators Licence - new & renewal 5 Year	1,064.00	1,128.00	64.00	6.0%
	Administration Charge - new applications	44.00	47.00	3.00	6.8%
	Replacement vehicle licence plate	40.00	42.50	2.50	6.3%
	Replacement drivers licence	24.00	25.50	1.50	6.3%
	Change of address/amendment of paper licence	24.00	25.50	1.50	6.3%
	DBS (Disclosure Fee)	60.00	64.00	4.00	6.7%
<b>All other licences</b>					
	Application Fee	329.00	355.00	26.00	7.9%
<b>Hiring out horses, breeding of dogs, providing or arranging the provision of boarding for cats or dogs and selling animals as pets</b>	1 Year Licence Fee	184.00	199.00	15.00	8.2%
	2 Year Licence Fee	364.00	393.00	29.00	8.0%
	3 Year Licence Fee	546.00	590.00	44.00	8.1%
	Application to vary a licence	240.00	259.00	19.00	7.9%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
	Local Authority Inspection (on request of licence holder)	164.00	177.00	13.00	7.9%
<b>Keeping or training animals for exhibition (only)</b>	Application Fee	219.00	237.00	18.00	8.2%
	3 Year Licence Fee	300.00	324.00	24.00	8.0%
	Application to vary a licence	158.00	170.00	12.00	7.6%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
	Dog Training Facility Welfare Assessment Check	Upon Request	Upon Request	0.00	0.0%
<b>Dangerous Animals</b>	Application for a grant or renewal of a licence	315.00	334.00	19.00	6.0%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
<b>Zoo Licences</b>	Application for a grant or renewal of a licence	710.00	753.00	43.00	6.1%
	Veterinary fees (if applicable)	Recovered at cost	Recovered at cost	0.00	0.0%
<b>Acupuncture, cosmetic piercing, semi-permanent skin colouring, tattooing, electrolysis</b>	Fee to register a premise	312.00	331.00	19.00	6.1%
	Fee to register a practitioner	113.00	120.00	7.00	6.2%
<b>Massage and Special Treatment</b>	Application for a grant or renewal of a licence	398.00	422.00	24.00	6.0%
	Transfer fee	150.00	159.00	9.00	6.0%
<b>Sex Establishments</b>	Application for a grant of a new licence	2,145.00	2,274.00	129.00	6.0%
	Application for renewal of a licence	1,850.00	1,961.00	111.00	6.0%
	Application for transfer of a licence	357.00	378.00	21.00	5.9%
	Application for a variation	2145.00	2274.00	129.00	6.0%
<b>Hypnotism</b>	Application for authorisation	50.00	53.00	3.00	6.0%
<b>Street Trading Fees</b>					
	Single Unit 10ftx10ft	3,720.00	3,943.00	223.00	6.0%
	Single Unit Over 10ftx10ft	6,912.00	7,327.00	415.00	6.0%
	Day fee	70.00	74.00	4.00	5.7%
	Additional Consecutive Day fee	21.50	23.00	1.50	7.0%
	Mobile Traders (e.g. ice cream vehicles) new & renewal. (Per vehicle)	274.00	290.00	16.00	5.8%
<b>Stray Dogs</b>					
	Fine (Statutory)	25.00	25.00	0.00	0.0%
	Administration charge	17.00	18.00	1.00	5.9%
	Kennelling Fee (per dog per day)	18.00	20.00	2.00	11.1%
	Kennelling of dangerous dogs (per day/per dog)	26.00	28.00	2.00	7.7%
	*Treatment (Wormer, Flea)	12.00	13.00	1.00	8.3%
	Out of hours charge	47.00	50.00	3.00	6.4%
	Repeat offender penalty	42.00	45.00	3.00	7.1%
	Return charge (during office hours when resource available)	42.00	45.00	3.00	7.1%
	Vets' Fees	At cost	At cost	0.00	0.0%
	Penalty charge for non-compliance of Microchipping regulations (not microchipped or contact details out of date) or Control of Dogs Order 1992 (no owner contact details on collar or tag)		15.00	0.00	0.0%
<b>Environmental Information Regulations request</b>					
	Charge applied to locate and provide where request concerns 'environmental information' held by WRS (Worcestershire Regulatory Services)		49.00		
<b>Scrap Metal Dealers</b>					
	Application for a new Site Licence	296.00	311.00	15.00	5.1%
	Fee per additional Site	153.00	161.00	8.00	5.2%
	Application for renewal of a Site Licence	245.00	257.00	12.00	4.9%
	Fee per additional Site	153.00	161.00	8.00	5.2%
	Application for a new Collectors Licence	148.00	155.50	7.50	5.1%
	Application for renewal of a Collectors Licence	97.00	102.00	5.00	5.2%
	Variation of Licence	67.00	70.50	3.50	5.2%
	Request for a Copy of Licence (If Lost Or Stolen)	26.00	27.50	1.50	5.8%
<b>Street Amenities permission</b>					
	Application for grant of a new permission	258.00	273.00	15.00	5.8%
	Application for Renewal of permission	67.00	71.00	4.00	6.0%
<b>Pavement Licenses</b>					
	Application for a Licence (6 months )	100.00	100.00	0.00	0.0%
<b>Mobile Homes Act</b>					
<b>Application for a new site licence</b>	Band A - 1 caravan / 1 family	Exempt	Exempt		
	Band B - 2 - 20 caravans	179.00	190.00	11.00	6.1%
	Band C - 21 - 50 caravans	255.00	270.00	15.00	5.9%
	Band D - 51 - 75 Caravans	232.00	246.00	14.00	6.0%
	Band E - 76 + caravans	383.00	406.00	23.00	6.0%
<b>Annual Fees</b>	Band A - 1 caravan / 1 family	Exempt	Exempt		
	Band B - 2 - 20 caravans	179.00	190.00	11.00	6.1%
	Band C - 21 - 50 caravans	255.00	270.00	15.00	5.9%
	Band D - 51 - 75 Caravans	232.00	246.00	14.00	6.0%
	Band E - 76 + caravans	383.00	406.00	23.00	6.0%
<b>Miscellaneous fees</b>	Transfer of licence	102.00	108.00	6.00	5.9%
	Variation of licence	204.00	216.00	12.00	5.9%
	Land registry fee (Fees set by HM Land Registry)	As per charge on web-site	As per charge on web-site		
	Deposit, variation or deletion of site rules	51.00	54.00	3.00	5.9%
	Application for inclusion on the register of fit and proper persons	200.00	212.00	12.00	6.0%
<b>Enforcement charges (inclusive of travel time but exclusive of mileage)</b>	Mileage (per mile)	0.45	0.50	0.05	11.1%
	Reviewing manager/solicitor (per hour)	50.00	55.00	5.00	10.0%
	Licensing Officer (per hour)	44.00	50.00	6.00	13.6%
<b>Service - Private Water Supply</b>					
	Risk Assessment	59.00 per hour	63.00 per hour	4.00	6.8%
	Investigation (each investigation)	59.00 per hour	63.00 per hour	4.00	6.8%
	Granting an authorisation	59.00 per hour	63.00 per hour	4.00	6.8%
	Sampling (each visit min 1 hour)	59.00 per hour	63.00 per hour	4.00	6.8%
	<b>Analysing a sample</b>				
	- taken under regulation 10 (small supplies)	59.00 per hour plus lab charges	63.00 per hour plus lab charges	4.00	6.8%
	- taken during check monitoring	59.00 per hour plus lab charges	63.00 per hour plus lab charges	4.00	6.8%
	- taken during audit monitoring	59.00 per hour plus lab charges	63.00 per hour plus lab charges	4.00	6.8%
<b>Environmental Services</b>					
	Commercial Consultancy Services	Upon Request	Upon Request		
<b>Health Certificates</b>	Annual specific export inspection	£513.60	£548.40	34.80	6.8%
	Certificate	£114.00	£120.00	6.00	5.3%
	Per hour (minimum 1 hour)	50.00	£54.00	3.00	6.0%
	FHRS (Food Hygiene Rating Scheme)	178.00	190.00	12.00	6.7%
	Food Advisory Visits	150.00	160.00	10.00	6.7%

**LICENSING ACT 2003 - FEES SET BY CENTRAL GOVERNMENT**

Fees for all Licensing Act 2003 permissions have been set by central government by virtue of the Licensing Act 2003 (Fees Regulations) 2005. If the Government feel The fees are based on the non-domestic rateable value of the premises  
These are divided into 5 bands:

	2023/24 £	2024/25 £
<b>Exceptionally large events</b>		
The Licensing Authority will also be able to charge an additional premises fee, up to a maximum of £64,000 plus an annual fee of £32,000 for exceptionally large events such as outdoor pop concerts.		
<b>TEMPORARY EVENTS NOTICE</b>		
Fee to serve a Temporary Event Notice (TEN)	21.00	21.00
Copy of a TEN (if lost or stolen)	10.50	10.50
<b>Personal licences</b>		
Application for the grant of a personal licence	37.00	37.00
Fee for a replacement personal licence (if lost or stolen)	10.50	10.50
Fee to notify a change of name or address on a personal licence	10.50	10.50
<b>Applications for new premises licences or club premises certificates</b>		
Applications for the grant of a premises licence or club premises certificate		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	450.00	450.00
Band E (NDRV 125,001 +)	635.00	635.00
<b>Applications for the grant of a premises licence or club premises certificate (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)</b>		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	900.00	900.00
Band E (NDRV 125,001 +)	1,905.00	1,905.00
<b>Additional fees for grant of a premises licences (for large venues with capacities over 5,000)</b>		
5,000 - 9,999	1,000.00	1,000.00
10,000 - 14,999	2,000.00	2,000.00
15,000 - 19,999	4,000.00	4,000.00
20,000 - 29,999	8,000.00	8,000.00
30,000 - 39,999	16,000.00	16,000.00
40,000 - 49,999	24,000.00	24,000.00
50,000 - 59,999	32,000.00	32,000.00
60,000 - 69,999	40,000.00	40,000.00
70,000 - 79,999	48,000.00	48,000.00
80,000 - 89,999	56,000.00	56,000.00
<b>Applications to vary a premises licence or club premises certificate</b>		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	450.00	450.00
Band E (NDRV 125,001 +)	635.00	635.00
<b>Applications to vary a premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)</b>		
Band A (NDRV 0 - 4,300)	100.00	100.00
Band B (NDRV 4,301 - 33,000)	190.00	190.00
Band C (NDRV 33,001 - 87,000)	315.00	315.00
Band D (NDRV 87,001 - 125,000)	900.00	900.00
Band E (NDRV 125,001 +)	1,905.00	1,905.00
Application for a minor variation of a premises licence or club premises certificate	89.00	89.00
<b>Annual maintenance fees</b>		
<b>Annual premises licence or club premises certificate fee</b>		
Band A (NDRV 0 - 4,300)	70.00	70.00
Band B (NDRV 4,301 - 33,000)	180.00	180.00
Band C (NDRV 33,001 - 87,000)	295.00	295.00
Band D (NDRV 87,001 - 125,000)	320.00	320.00
Band E (NDRV 125,001 +)	350.00	350.00
<b>Annual premises licence (where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises)</b>		
Band A (NDRV 0 - 4,300)	70.00	70.00
Band B (NDRV 4,301 - 33,000)	180.00	180.00
Band C (NDRV 33,001 - 87,000)	295.00	295.00
Band D (NDRV 87,001 - 125,000)	640.00	640.00
Band E (NDRV 125,001 +)	1,050.00	1,050.00
<b>Additional annual fees premises licences (for large venues with capacities over 5,000)</b>		
5,000 - 9,999	500.00	500.00
10,000 - 14,999	1,000.00	1,000.00
15,000 - 19,999	2,000.00	2,000.00
20,000 - 29,999	4,000.00	4,000.00
30,000 - 39,999	8,000.00	8,000.00
40,000 - 49,999	12,000.00	12,000.00
50,000 - 59,999	16,000.00	16,000.00
60,000 - 69,999	20,000.00	20,000.00
70,000 - 79,999	24,000.00	24,000.00
80,000 - 89,999	28,000.00	28,000.00
<b>Other applications and notifications</b>		
Application to transfer a premises licence	23.00	23.00
Application to vary a premises licence to nominate a premises supervisor	23.00	23.00
Fee to change name or address of the holder of a premises licence	10.50	10.50
Fee to change the name or address of a designated premises supervisor on a premises licence	10.50	10.50
Fee for a replacement premises licence or club premises certificate (if lost or stolen)	10.50	10.50
Fee to notify licensing authority of a property interest in a premises	21.00	21.00
Notification of change or club name or alteration to club rules	10.50	10.50
Notification of change of registered address of club	10.50	10.50
Interim authority notice following death, incapacity or insolvency of licence holder	23.00	23.00
Application for grant of a provisional statement	315.00	315.00

**GAMBLING ACT 2005**

Type of Licence	Description of Licence	2023/24 £	2024/25	Price change £	% Increase
<b>Application for the grant of a Premises Licence</b>	Adult Gaming Centre	1,349.00	1,430.00	81.00	6.0%
	Betting Premises (excluding tracks)	2,029.00	2,151.00	122.00	6.0%
	Betting Premises (tracks)	1,798.00	1,906.00	108.00	6.0%
	Bingo Premises	2,363.00	2,505.00	142.00	6.0%
	Family Entertainment Centre	1,349.00	1,430.00	81.00	6.0%
<b>Premise Licence Annual Fee</b>	Adult Gaming Centre	675.00	716.00	41.00	6.1%
	Betting Premises (excluding tracks)	407.00	431.00	24.00	5.9%
	Betting Premises (tracks)	675.00	716.00	41.00	6.1%
	Bingo Premises	675.00	716.00	41.00	6.1%
	Family Entertainment Centre	507.00	537.00	30.00	5.9%
<b>Application for a Provisional Statement</b>	Adult Gaming Centre	1,349.00	1,430.00	81.00	6.0%
	Betting Premises (excluding tracks)	2,029.00	2,151.00	122.00	6.0%
	Betting Premises (tracks)	1,689.00	1,790.00	101.00	6.0%
	Bingo Premises	2,361.00	2,503.00	142.00	6.0%
	Family Entertainment Centre	1,349.00	1,430.00	81.00	6.0%
<b>Application for the grant of a Premises Licence (Provisional Statement Holders)</b>	Adult Gaming Centre	811.00	860.00	49.00	6.0%
	Betting Premises (excluding tracks)	811.00	860.00	49.00	6.0%
	Betting Premises (tracks)	638.00	676.00	38.00	6.0%
	Bingo Premise	844.00	895.00	51.00	6.0%
	Family Entertainment Centre	638.00	676.00	38.00	6.0%
<b>Premises Licence Fees (Misc) (Notification Of Change)</b>	Adult Gaming Centre	50.00	50.00	0.00	0.0%
	Betting Premises (excluding tracks)	50.00	50.00	0.00	0.0%
	Betting Premises (tracks)	50.00	50.00	0.00	0.0%
	Bingo Premise	50.00	50.00	0.00	0.0%
	Family Entertainment Centre	50.00	50.00	0.00	0.0%
<b>Application to Transfer a Premises Licence</b>	Adult Gaming Centre	811.00	860.00	49.00	6.0%
	Betting Premises (excluding tracks)	811.00	860.00	49.00	6.0%
	Betting Premises (tracks)	811.00	860.00	49.00	6.0%
	Bingo Premises	811.00	860.00	49.00	6.0%
	Family Entertainment Centre	638.00	676.00	38.00	6.0%
<b>Application to Vary Premises Licence</b>	Adult Gaming Centre	675.00	716.00	41.00	6.1%
	Betting Premises (excluding tracks)	1,012.00	1,073.00	61.00	6.0%
	Betting Premises (tracks)	844.00	895.00	51.00	6.0%
	Bingo Premises	1,179.00	1,250.00	71.00	6.0%
	Family Entertainment Centre	675.00	716.00	41.00	6.1%
<b>Reinstatement of Premises Licence</b>	Adult Gaming Centre	795.00	843.00	48.00	6.0%
	Betting Premises (excluding tracks)	811.00	860.00	49.00	6.0%
	Betting Premises (tracks)	634.00	672.00	38.00	6.0%
	Bingo Premises	811.00	860.00	49.00	6.0%
	Family Entertainment Centre	636.00	674.00	38.00	6.0%
<b>Copy of Premises Licence</b>	Adult Gaming Centre	25.00	25.00	0.00	0.0%
	Betting Premises (excluding tracks)	25.00	25.00	0.00	0.0%
	Betting Premises (tracks)	25.00	25.00	0.00	0.0%
	Bingo Premise	25.00	25.00	0.00	0.0%
	Family Entertainment Centre	25.00	25.00	0.00	0.0%
<b>Temporary Use Notice</b>	Temporary Use Notices	342.00	363.00	21.00	6.1%
<b>Copy of Temporary Use Notice</b>	Temporary Use Notices	16.00	17.00	1.00	6.3%



**GAMBLING ACT 2005 CONTINUED**

Type of Licence	Description of Licence	2023/24 £	2024/25 £	Price change £	% Increase
<b>Club Gaming Machine Permits</b>	Application for Grant of a Permit	200.00	200.00	0.00	0.0%
	Renewal Application	200.00	200.00	0.00	0.0%
	Application for Grant of a Permit (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Permit Renewal (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Annual Permit Fee	50.00	50.00	0.00	0.0%
	Application for Variation	100.00	100.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
<b>Club Gaming Permits</b>	Application for Grant of a Permit	200.00	200.00	0.00	0.0%
	Renewal Application	200.00	200.00	0.00	0.0%
	Grant Application (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Renewal (Club Premises Cert Holder)	100.00	100.00	0.00	0.0%
	Annual Permit Fee	50.00	50.00	0.00	0.0%
	Variation of Permit	100.00	100.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Transfer of Permit	25.00	25.00	0.00	0.0%
<b>Prize Gaming Permits</b>	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Application for Grant of a Permit	300.00	300.00	0.00	0.0%
	Application for the Renewal of a Permit	300.00	300.00	0.00	0.0%
<b>Family Entertainment Gaming Machines</b>	Application for Grant of a Permit	300.00	300.00	0.00	0.0%
	Application for the Renewal of a Permit	300.00	300.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Licence	15.00	15.00	0.00	0.0%
<b>Gaming Machine notification 2 or less machine from Cat C or D</b>	New Application	50.00	50.00	0.00	0.0%
<b>Licensed Premises more than 2 Gaming Machines (LGMP)</b>	Application for Grant of a Permit	150.00	150.00	0.00	0.0%
	Annual Fee	50.00	50.00	0.00	0.0%
	Change of Name	25.00	25.00	0.00	0.0%
	Copy of Permit	15.00	15.00	0.00	0.0%
	Fee to Serve Notification	50.00	50.00	0.00	0.0%
	Transfer of Permit	25.00	25.00	0.00	0.0%
	Variation of Permit	100.00	100.00	0.00	0.0%
<b>Small Lottery Registration</b>	Fee to register a small society lottery	40.00	40.00	0.00	0.0%
	Small society lottery annual maintenance fee	20.00	20.00	0.00	0.0%

**CAR PARKING**

1 <sup>st</sup> April 2024							
Car Park Name	Up to 1 hr	Up to 2 hrs	Up to 3 hrs	Up to 4 hrs	Up to 6 hrs	Up to 24 hrs	Zone
	£	£	£	£	£	£	
Copenhagen St	1.60	3.20	4.20	5.30	8.00	10.60	Red
Cornmarket	1.60	3.20	4.20	5.30	8.00	10.60	
Providence Street	1.60	3.20	4.20	5.30	8.00	10.60	
Cattle Market	1.10	2.10	3.20	4.20	5.30	6.40	Amber
King Street	1.10	2.10	3.20	4.20	5.30	6.40	
Newport Street	1.10	2.10	3.20	4.20	5.30	6.40	
St Martin's Gate	1.10	2.10	3.20	4.20	4.20	4.20	
Clare Street	1.10	2.10	3.20	4.20	5.30	6.40	
Commandery Road	1.10	2.10	3.20	4.20	5.30	6.40	
Pitchcroft/Moors	n/a	1.60	2.10	2.70	3.20	4.20	Green
Tallow Hill	n/a	1.60	2.10	2.70	3.20	4.20	
Tybridge Street	n/a	1.60	2.10	2.70	3.20	4.20	
Croft Road	n/a	1.60	2.10	2.70	3.20	4.20	
Waterworks Rd	No charge						
Croft Rd- Coaches	£5.30 per 12 hours						
Croft Road Large Goods Vehicles	£5.30 per 12 hours						
Convenience Fee	£0.20 per transaction for RINGO Parking						

1 hour	2 hours		3 hours		4 hours		6 hours		24 hours	
Price change	Price change	% change	Price change	% change	Price change	% change	Price change	% change	Price change	% change
0.10	0.20	6.7%	0.20	5.0%	0.30	6.0%	0.50	6.7%	0.60	6.0%
0.10	0.20	6.7%	0.20	5.0%	0.30	6.0%	0.50	6.7%	0.60	6.0%
0.10	0.10	5.0%	0.20	6.7%	0.20	5.0%	0.30	6.0%	0.40	6.7%
0.10	0.10	5.0%	0.20	6.7%	0.20	5.0%	0.30	6.0%	0.40	6.7%
0.10	0.10	5.0%	0.20	6.7%	0.20	5.0%	0.20	5.0%	0.20	5.0%
0.10	0.10	5.0%	0.20	6.7%	0.20	5.0%	0.30	6.0%	0.40	6.7%
0.10	0.10	5.0%	0.20	6.7%	0.20	5.0%	0.30	6.0%	0.40	6.7%
	0.10	6.7%	0.10	5.0%	0.20	8.0%	0.20	6.7%	0.20	5.0%
	0.10	6.7%	0.10	5.0%	0.20	8.0%	0.20	6.7%	0.20	5.0%
	0.10	6.7%	0.10	5.0%	0.20	8.0%	0.20	6.7%	0.20	5.0%

1 <sup>st</sup> April 2023							
Car Park Name	Up to 1 hr	Up to 2 hrs	Up to 3 hrs	Up to 4 hrs	Up to 6 hrs	Up to 24 hrs	Zone
	£	£	£	£	£	£	
Copenhagen St	1.50	3.00	4.00	5.00	7.50	10.00	Red
Cornmarket	1.50	3.00	4.00	5.00	7.50	10.00	
Providence Street	1.50	3.00	4.00	5.00	7.50	10.00	
Cattle Market	1.00	2.00	3.00	4.00	5.00	6.00	Amber
King Street	1.00	2.00	3.00	4.00	5.00	6.00	
Newport Street	1.00	2.00	3.00	4.00	5.00	6.00	
St Martin's Gate	1.00	2.00	3.00	4.00	4.00	4.00	
Clare Street	1.00	2.00	3.00	4.00	5.00	6.00	
Commandery Road	1.00	2.00	3.00	4.00	5.00	6.00	
Pitchcroft/Moors	n/a	1.50	2.00	2.50	3.00	4.00	Green
Tallow Hill	n/a	1.50	2.00	2.50	3.00	4.00	
Tybridge Street	n/a	1.50	2.00	2.50	3.00	4.00	
Croft Road	n/a	1.50	2.00	2.50	3.00	4.00	
Waterworks Rd	No charge						
Croft Rd- Coaches	£5.00 per 12 hours						
Croft Road Large Goods Vehicles	£5.00 per 12 hours						
Convenience Fee	£0.20 per transaction for RINGO Parking						

**CAR PARKING CONTINUED**

<b>1<sup>st</sup> April 2024</b>		<b>LONG STAY / OVERNIGHT CHARGES</b>					<b>SEASON TICKET CHARGES</b>				<b>Zone</b>
<b>Car Park Name</b>	<b>24 Hours 1 day</b>	<b>48 Hours 2days</b>	<b>72 Hours 3 days</b>	<b>96 Hours 4 days</b>	<b>120 Hours 5 days</b>	<b>3 Months</b>	<b>6 Months</b>	<b>9 Months</b>	<b>12 Months</b>		
	£	£	£	£	£	£	£	£	£		
Cattle Market**	6.40	12.70	19.10	25.40	32.00	263.00	455.00	700.00	840.00	<b>Amber</b>	
King Street **	6.40	12.70	19.10	25.40	32.00	263.00	455.00	700.00	840.00		
Newport Street **	6.40	12.70	19.10	25.40	32.00	263.00	455.00	700.00	840.00		
St Martin's Gate **	4.20	8.50	12.70	17.00	21.00	210.00	385.00	560.00	700.00		
Clare Street **	6.40	12.70	19.10	25.40	32.00	263.00	455.00	700.00	840.00		
Commandery Road **	6.40	12.70	19.10	25.40	32.00	263.00	455.00	700.00	840.00		
Pitchcroft **	4.20	8.50	12.70	17.00	21.00	210.00	385.00	560.00	700.00	<b>Green</b>	
The Moors (Sat/Sun Only)	4.20	8.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Tallow Hill **	4.20	8.50	12.70	17.00	21.00	210.00	385.00	560.00	700.00		
Tybridge Street **	4.20	8.50	12.70	17.00	21.00	210.00	385.00	560.00	700.00		
Croft Road	4.20	8.50	12.70	17.00	21.00	210.00	385.00	560.00	700.00		

<b>1<sup>st</sup> April 2023</b>		<b>LONG STAY / OVERNIGHT CHARGES</b>					<b>SEASON TICKET CHARGES</b>				<b>Zone</b>
<b>Car Park Name</b>	<b>24 Hours 1 day</b>	<b>48 Hours 2days</b>	<b>72 Hours 3 days</b>	<b>96 Hours 4 days</b>	<b>120 Hours 5 days</b>	<b>3 Months</b>	<b>6 Months</b>	<b>9 Months</b>	<b>12 Months</b>		
	£	£	£	£	£	£	£	£	£		
Cattle Market**	6.00	12.00	18.00	24.00	30.00	248.00	429.00	660.00	792.00	<b>Amber</b>	
King Street **	6.00	12.00	18.00	24.00	30.00	248.00	429.00	660.00	792.00		
Newport Street **	6.00	12.00	18.00	24.00	30.00	248.00	429.00	660.00	792.00		
St Martin's Gate **	4.00	8.00	12.00	16.00	20.00	198.00	363.00	528.00	660.00		
Clare Street **	6.00	12.00	18.00	24.00	30.00	248.00	429.00	660.00	792.00		
Commandery Road **	6.00	12.00	18.00	24.00	30.00	248.00	429.00	660.00	792.00		
Pitchcroft **	4.00	8.00	12.00	16.00	20.00	198.00	363.00	528.00	660.00	<b>Green</b>	
The Moors (Sat/Sun Only)	4.00	8.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Tallow Hill **	4.00	8.00	12.00	16.00	20.00	198.00	363.00	528.00	660.00		
Tybridge Street **	4.00	8.00	12.00	16.00	20.00	198.00	363.00	528.00	660.00		
Croft Road	4.00	8.00	12.00	16.00	20.00	198.00	363.00	528.00	660.00		

\*\* Overnight parking available between 18:00 hrs - 9:00 hrs @ £50 per annum

<b>24 HOURS</b>		<b>48 HOURS</b>		<b>72 HOURS</b>		<b>96 HOURS</b>		<b>120 HOURS</b>		<b>3 MONTHS</b>		<b>6 MONTHS</b>		<b>9 MONTHS</b>		<b>12 MONTHS</b>	
<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>	<b>Price change</b>	<b>% Increase</b>
0.40	6.7%	0.70	5.8%	1.10	6.1%	1.40	5.8%	2.00	6.7%	15.00	6.0%	26.00	6.1%	40.00	6.1%	48.00	6.1%
0.40	6.7%	0.70	5.8%	1.10	6.1%	1.40	5.8%	2.00	6.7%	15.00	6.0%	26.00	6.1%	40.00	6.1%	48.00	6.1%
0.40	6.7%	0.70	5.8%	1.10	6.1%	1.40	5.8%	2.00	6.7%	15.00	6.0%	26.00	6.1%	40.00	6.1%	48.00	6.1%
0.20	5.0%	0.50	6.3%	0.70	5.8%	1.00	6.3%	1.00	5.0%	12.00	6.1%	22.00	6.1%	32.00	6.1%	40.00	6.1%
0.40	6.7%	0.70	5.8%	1.10	6.1%	1.40	5.8%	2.00	6.7%	15.00	6.0%	26.00	6.1%	40.00	6.1%	48.00	6.1%
0.40	6.7%	0.70	5.8%	1.10	6.1%	1.40	5.8%	2.00	6.7%	15.00	6.0%	26.00	6.1%	40.00	6.1%	48.00	6.1%
0.20	5.0%	0.50	6.3%	0.70	5.8%	1.00	6.3%	1.00	6.7%	12.00	6.1%	22.00	6.1%	32.00	6.1%	40.00	6.1%
0.20	5.0%	0.50	6.3%	0.70	5.8%	1.00	6.3%	1.00	6.7%	12.00	6.1%	22.00	6.1%	32.00	6.1%	40.00	6.1%
0.20	5.0%	0.50	6.3%	0.70	5.8%	1.00	6.3%	1.00	5.0%	12.00	6.1%	22.00	6.1%	32.00	6.1%	40.00	6.1%
0.20	5.0%	0.50	6.3%	0.70	5.8%	1.00	6.3%	1.00	5.0%	12.00	6.1%	22.00	6.1%	32.00	6.1%	40.00	6.1%

**TRAFFIC MANAGEMENT, ENVIRONMENTAL & PARKING ENFORCEMENT**

	2023/24	2024/25	Price Change	% Increase
	£	£	£	
<b>Dispensations</b>				
On-Street Dispensation for up to 7 days (Virtual)	59.00	59.00	0.00	0.0%
On-Street Dispensation per day after 7 day initial dispensation (Virtual)	11.00	11.00	0.00	0.0%
On-Street Bay Suspension, 7 days, per bay (Virtual)	59.00	59.00	0.00	0.0%
On-Street Dispensation for 1 day, per vehicle (Virtual)	11.00	11.00	0.00	0.0%
<b>Dispensations</b>				
Car park closure charge application	150.00	150.00	0.00	0.0%
Car park loss of income for closures, application fee charge	Calculated as per location	Calculated as per location	N/A	N/A
<b>Parking Permits</b>				
Essential attendance permits 6 monthly	0.00	0.00	0.00	0.0%
Essential attendance permits (12 months)	0.00	0.00	0.00	0.0%
Residents parking permit 1st (Virtual)	30.00	30.00	0.00	0.0%
Residents parking permit 2nd (Virtual)	40.00	40.00	0.00	0.0%
Residents parking permit 3rd and subsequent (Virtual)	60.00	60.00	0.00	0.0%
Residents Visitor parking 6 hours sessions (Block of 40 sessions)	5.00	5.00	0.00	0.0%
Residents Visitor parking 6 hour accessible booklets (40 vouchers per book)	5.00	5.00	0.00	0.0%
<b>Road Closures</b>				
Temporary Road Closures	115.00	115.00	0.00	0.0%
<b>Parking Penalty Charge Notices</b>				
Higher Level Discounted Penalty (Set to national charge)	35.00	35.00	0.00	0.0%
Higher Level Full Penalty (Set to national charge)	70.00	70.00	0.00	0.0%
Lower Level Discounted Penalty (Set to national charge)	25.00	25.00	0.00	0.0%
Lower Level Full Penalty (Set to national charge)	50.00	50.00	0.00	0.0%
Lower Level Surcharge (Set to national charge)	75.00	75.00	0.00	0.0%
Higher Level Surcharge (Set to national charge)	105.00	105.00	0.00	0.0%
Debt Registration Fee (Set to national charge)	8.00	8.00	0.00	0.0%
St Martin's Gate Car Park - Out of Hours Release Fee	95.00	95.00	0.00	0.0%
<b>Environmental Enforcement</b>				
Fixed Penalty Notice Littering (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Littering (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Trade Waste Presentation (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Trade Waste Presentation (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Fly-tipping (Paid within 14 days)	200.00	200.00	0.00	0.0%
Fixed Penalty Notice Fly-tipping (Paid after 14 days)	400.00	400.00	0.00	0.0%
Fixed Penalty Notice Waste Receptacles (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Waste Receptacles (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Dog Control PSPO (Paid within 14 days)	42.00	42.00	0.00	0.0%
Fixed Penalty Notice Dog Control PSPO (Paid after 14 days)	70.00	70.00	0.00	0.0%
Fixed Penalty Notice Failure to comply with a Community Protection Notice (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Failure to comply with a Community Protection Notice (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Abandoning a vehicle	200.00	200.00	0.00	0.0%
Fixed Penalty Notice Failure to produce authority waste transfer notice	300.00	300.00	0.00	0.0%
Fixed Penalty Notice PSPO Offence (Paid within 14 days)	50.00	50.00	0.00	0.0%
Fixed Penalty Notice PSPO Offence (Paid after 14 days)	100.00	100.00	0.00	0.0%
Fixed Penalty Notice Unauthorised advertising (Paid within 14 days)	60.00	60.00	0.00	0.0%
Fixed Penalty Notice Unauthorised advertising (Paid after 14 days)	100.00	100.00	0.00	0.0%

**WASTE-NEIGHBOURHOOD TEAM**

<b>Neighbourhood Team</b>	<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
<b>General Waste</b>				
Single item dining tables, armchairs, mattresses, 2 seater sofa. Not metallic or white goods.	14.60	14.60	0.00	0.0%
2 items (collected at the same time) including 3 seater sofa, bed with mattress. Not metallic or white goods.	21.80	21.80	0.00	0.0%
3 Items (collected at same time) including 3-piece suite classed as 3 items, corner sofa. Not metallic or white goods.	28.00	28.00	0.00	0.0%
Bagged Garden Waste (Minimum of 5 bags) - <u>Price per bag</u>	14.00	14.00	0.00	0.0%
<b>White Goods</b>				
All single small items including Bikes, BBQ's, Microwaves, etc.	7.30	7.30	0.00	0.0%
Single medium item (Cookers/Washing Machines/Dishwashers/Spin Driers (not microwaves) Domestic under-counter fridges or freezers and small chest freezers)	21.80	21.80	0.00	0.0%
Single large item (Tall fridge-freezers, large chest freezers and American-style fridges)	28.00	28.00	0.00	0.0%
<b>Trade Waste Collection</b>	<b>Commercially sensitive - delegated powers to set charges</b>			
<b>Garden Waste Collection</b>	<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Annual Fee - new and existing customers	68.80	72.92	4.12	6.0%
Annual Fee - new and existing customers - paying by Direct debit	63.80	67.92	4.12	6.5%
Registration fee for new customer	10.75	11.39	0.64	6.0%
Provision of a second bin for Garden Waste	34.40	36.46	2.06	6.0%

Free concessionary service for those on means tested benefits ( General Waste & White Goods)

**GREEN SPACE**

<b>Green Space Team</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Whippet track	Per meeting	25.50	27.00	1.50	5.9%
CCTV footage request - cost to burn to disc and send by recorded delivery	Per disc	N/A	60.00	0.00	0.0%
Helicopter landings	Per landing	201.40	221.54	20.14	10.0%
<b>Worcester Show</b>					
Worcester Show Market St Stall	Per stall	80.00	90.00	10.00	12.5%
Worcester Show Caterer - Sustainable, locally sourced, crafted	Per metre	55.00	60.00	5.00	9.1%
Worcester Show Caterer - Commercial	Per metre	70.00	80.00	10.00	14.3%
Worcester Show Gazebo Pitch BYO - Commercial	Per stall	60.00	65.00	0.00	8.3%
Worcester Show Gazebo Pitch BYO - Charity / Community Interest	Per stall	36.00	40.00	0.00	11.1%
Worcester Show entrance ticket for adults (over 16 years old)	Per person	N/A	2.00	2.00	0.0%
<b>Hire of public open spaces</b>					
Flat admin fee per event	Per application	0.00	50.00	50.00	0.0%
Late application/ submission of supporting information fee (applicable to applications received or late submission of essential supporting information within X days of the requested event date)	Per application	0.00	100.00	100.00	0.0%
Small event upto 499 attendees - non-registered charity (no admin fee applied)	Per event	POA	0.00	0.00	0.0%
Small event upto 499 attendees - registered charity	Per event	POA	40.00	0.00	0.0%
Small event upto 499 attendees - commercial event	Per event	POA	200.00	0.00	0.0%
Medium event level 1 upto 2,500 attendees - non-registered charity (admin fee still applicable)	Per event	POA	0.00	0.00	0.0%
Medium event level 1 upto 2,500 attendees - registered charity	Per event	POA	900.00	0.00	0.0%
Medium event level 1 upto 2,500 attendees - commercial event	Per event	POA	3,000.00	0.00	0.0%
Medium event level 2 upto 4,999 attendees - registered charity	Per event	POA	1,800.00	0.00	0.0%
Medium event level 2 upto 4,999 attendees - commercial event	Per event	POA	6,000.00	0.00	0.0%
Large event level where 4,999 to 9,999 attendees - registered charity	Per event	POA	3,600.00	0.00	0.0%
Large event level where 4,999 to 9,999 attendees - commercial event	Per event	POA	9,000.00	0.00	0.0%
Major event above 9,999 attendees - registered charity	Per event	POA	5,500.00	0.00	0.0%
Major event above 9,999 attendees - commercial event	Per event	POA	12,000.00	0.00	0.0%
Access over public land for companies/householders	Director has delegated powers to negotiate charges as necessary			0.00	0.0%
<b>Hire of City Centre spaces</b>					
Flat admin fee per event	Per application	0.00	50.00	50.00	0.0%
Commercial Hire of City Centre Spaces Full Day	Per event	250.00	200.00	-50.00	0.0%
Community or Charity Stall Hire Full Day	Per event	100.00	50.00	-50.00	0.0%
Community or Charity Stall Hire Full Day - community value event (no admin fee applied)	Per event	0.00	0.00	0.00	
<b>Gheluvelt Sons of Rest building</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Events including parties (charge per hour)**		30.00	30.00	0.00	0.0%
Events day rate**		145.00	145.00	0.00	0.0%
<b>Seasonal variation in staff hours applies - Please refer to website for details</b>					
Additional charge for bookings outside of core staff hours. Single additional fee per booking to cover staff call out costs. <b>Seasonal variation in staff hours applies - Please refer to website for details</b>		25.50	25.50	0.00	0.0%
<b>**50% reduction for charitable organisations who benefit the City</b>					
<b>Cripplegate Sons of Rest building</b>		<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	<b>£</b>	
Events including parties (charge per hour)**		20.00	20.00	0.00	0.0%
Events day rate**		80.00	80.00	0.00	0.0%
<b>Seasonal variation in staff hours applies - Please refer to website for details</b>					
Additional charge for bookings outside of core staff hours. Single additional fee per booking to cover staff call out costs. <b>Seasonal variation in staff hours applies - Please refer to website for details</b>		25.50	25.50	0.00	0.0%
<b>**50% reduction for charitable organisations who benefit the City</b>					

**GREEN SPACE CONTINUED**

Green Space Team	2023/24		2024/25		Price change £	% increase	Price change £	% increase
	£		£					
Football (per match)	1	2	1	2	1	1	2	2
<b>Casual Hire</b>								
Senior Pitch	35.95	54.80	38.10	58.10	2.15	6.0%	3.30	6.0%
Junior Pitch	18.08	27.40	19.20	29.00	1.12	6.2%	1.60	5.8%
Mini Pitch	12.84	19.80	13.60	21.00	0.76	5.9%	1.20	6.1%
<b>Block Booking</b>								
Senior Pitch	378.35	584.33	401.10	619.40	22.75	6.0%	35.07	6.0%
Junior Pitch	192.60	292.32	204.20	309.90	11.60	6.0%	17.58	6.0%
Mini Pitch	131.82	214.75	139.70	227.60	7.88	6.0%	12.85	6.0%
<b>Training</b>								
Single Session (unmarked area only)	24.40	24.40	25.90	25.90	1.50	6.1%	1.50	6.1%
<b>Other</b>								
Late cancellation fee (after midday Wednesday)	50% of fee	50% of fee	50% of fee	50% of fee	0.00	0.0%	0.00	0.0%
Cancellation fee	5.00	5.00	5.00	5.00	0.00	0.0%	0.00	0.0%
Litter/damage surcharge (payment due before next booking)	Charge at cost (min charge £35.00)	Charge at cost (min charge £35.00)	Charge at cost (min charge £35.00)	Charge at cost (min charge £35.00)	0.00	0.0%	0.00	0.0%

<b>Note:</b>
<b>(1) Pitches with no changing facilities</b>
<b>(2) Pitches with changing facilities</b>

Fishing Permits	2023/24 £	2024/25 £			Price Increase £	% increase
City Residents (Annual)	23.43	24.80			1.37	5.8%
Concession (Annual)	11.72	12.40			0.68	5.8%
Visitors (Per day)	6.72	7.10			0.38	5.7%
Concessions (Per day)	3.36	3.60			0.24	7.1%
<b>Moorings</b>						
From North end of Pitchcroft to North Quay	4.40	4.65			0.25	5.7%

**GREEN SPACE CONTINUED**

<b>Green Space Team</b>			<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>Increase</b>		
			<b>£</b>	<b>£</b>	<b>£</b>	<b>%</b>		
<b>Other</b>								
Sale of core wood (mixed wood) skip load delivered within City boundary			130.00	138.00	8.00	6.2%		
Sale of core wood (mixed wood) skip load delivered within 5 miles of City boundary			150.00	159.00	9.00	6.0%		
Sale of core wood (mixed wood) skip load delivered over 5 miles from City boundary			POA	POA	0.00	0.0%		
Sale of core wood (mixed wood) small load delivered within City boundary			35.00	37.00	2.00	5.7%		
Sale of core wood (mixed wood) small load delivered within 5 miles of City boundary			45.00	47.00	2.00	4.4%		
Sale of core wood (mixed wood) small load delivered over 5 miles from City boundary			POA	POA	0.00	0.0%		
<b>Allotments</b>			<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>%</b>	<b>Concession</b>	<b>From 1st Oct 2024</b>
<b>Plot Type</b>		<b>Concession</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>Increase</b>		<b>£</b>
Full (1/16 Acre)		Advance 25	53.78	77.00	23.23	43.2%	Advance 33	70.35
Half (1/32 Acre)		Advance 25	26.89	39.00	12.11	45.0%	Advance 33	34.84
Full (1/16 Acre)		None	71.70	105.00	33.30	46.4%	None	105.00
Half (1/32 Acre)		None	35.85	52.00	16.15	45.0%	None	52.00
Raised Bed		None	12.00	15.00	3.00	25.0%	None	15.00
Raised Bed		Advance 25	9.00	11.00	2.00	22.2%	Advance 33	10.05
Quarter (1/64 Acre)		Advance 25	13.44	20.00	6.56	48.8%	Advance 33	17.42
Quarter (1/64 Acre)		None	17.92	26.00	8.08	45.1%	None	26.00
<p><b>*Advance 25% concession given to tenants if they fulfil one of the following criteria:</b>            Over 61 years of age up to 1 October 2024 and then 62 years.            Student (full time)            Under 25's on the following:            A. Modern Apprenticeship Letter from training provider            B. NVQ Training Schemes Letter from training provider stating net income and scheme (earning less than jobseekers allowance)            C. Life Skills Training Letter from training provider stating net income and scheme (earning less than jobseekers allowance)  <b>*Or Advance 25% concession given to tenants if they fulfil one of the following criteria:</b>            Carer's Allowance            Child Tax Credit            Council Tax Benefit            Disability Living Allowance            Employment &amp; Support Allowance            Foster Carers            Housing Benefit            Income Support            Jobseekers Allowance            Pension Guaranteed Credits            Personal Independence Payment            Universal Credit            Working Tax Credit</p>								
<p><b>*Advance 25% concession will change to Advance 33% concession from 1st October 24 with existing criteria</b></p>								



<b>Bereavement Services</b>	<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price Change £</b>	<b>% Increase</b>
<b>Interments</b>				
Burial single grave	1,021.00	1,082.00	61.00	6.0%
Burial double grave	1,202.00	1,274.00	72.00	6.0%
Exceeded one month but did not exceed 18 years	244.00	259.00	15.00	6.1%
Was stillborn or did not exceed one month	73.00	77.00	4.00	5.5%
Burial of cremated remains in casket	385.00	408.00	23.00	6.0%
Burial of cremated remains loose	324.00	343.00	19.00	5.9%
Burial of Cremated remains into excavated grave	111.00	117.00	6.00	5.4%
Burial of body parts	223.00	236.00	13.00	5.8%
Out of hours service charge (i.e. within 24 hours open graves and backfill late in the day, weekends and Bank Holidays)	951.00	1,009.00	58.00	6.1%
Late arrival at burial (more than 20 minutes late & not advised. Charged to Funeral Director)	54.00	57.00	3.00	5.6%
<b>Interments - Muslim</b>				
Interment fee	1,021.00	1,082.00	61.00	6.0%
Single pre cast grave	692.00	733.00	41.00	5.9%
99 year reservation	2,312.00	2,450.00	138.00	6.0%
30 year reservation pre purchase of grave space	901.00	955.00	54.00	6.0%
<b>Dis-Interments</b>				
Full burial	1,021.00	1,082.00	61.00	6.0%
Cremated	386.00	409.00	23.00	6.0%
<b>Cremation Fees</b>				
Cremation fees includes use of Chapel (up to 45 minutes), medical referee's fees, provision of audio system, supply of a biodegradable urn, loose interment and mercury abatement surcharge where applicable.				
Foetal remains	0.00	0.00	0.00	0.0%
Did not exceed one month/stillborn (* FOC at point of delivery)	91.00	96.00	5.00	5.5%
Exceeded 1 month but did not exceed 18 years (* FOC at point of delivery)	186.00	197.00	11.00	5.9%
Exceeded 18 years ( Including loose interment)	905.00	958.00	53.00	5.9%
Exceeded 18 Years (Early cremation attended, 30 minutes chapel 9am or 9.30am)	597.00	639.00	42.00	7.0%
Cremation only non attendance	529.00	350.00	-179.00	-33.8%
Cremation of body parts	194.00	205.00	11.00	5.7%
Out of hours service charge - Saturday cremation to applied plus service charge (30 or 45 minute)	951.00	1,008.00	57.00	6.0%
Late cancellation fee for cremation (from 9.00am previous working day)	54.00	57.00	3.00	5.6%
<b>Purchase of Exclusive Rights of Burial</b>				
<b>Adult Grave</b>				
30 years	918.00	973.00	55.00	6.0%
99 years	2,280.00	2,416.00	136.00	6.0%
Administration charge for transfer of exclusive right of burial (includes provision of replacement deed of grant) Statuary declaration	102.00	108.00	6.00	5.9%
<b>Cremated Remains Deed of Grant</b>				
30 years	459.00	486.00	27.00	5.9%
99 years	884.00	936.00	52.00	5.9%
<b>Childs Grave</b>				
30 years Worcester residents & non residents (* FOC at point of delivery)	449.00	449.00	0.00	0.0%
99 years Worcester residents & non residents (* FOC at point of delivery)	869.00	869.00	0.00	0.0%
Renewal of deed of grant 10 years -full burial - did not exceed 18 years - Worcester residents and non residents partially	183.00	194.00	11.00	6.0%
Renewal of deed of grant 10 years -cremated remains - did not exceed 18 years - Worcester residents and non residents	127.00	134.00	7.00	5.5%
<b>Memorial Permits</b>				
Permit for erection of an headstone-adult (excludes foundation slab and anchor)	411.00	435.00	24.00	5.8%
Permit for erection of an headstone-child (excludes foundation slab and anchor)	122.00	129.00	7.00	5.7%
Permit for an additional inscription on headstone	101.00	107.00	6.00	5.9%
Mini kerb set on adult grave / mini kerb set memorial tree/shrub	90.00	95.00	5.00	5.6%
Full length kerb set on a adult grave	141.00	149.00	8.00	5.7%
Mini kerb set on child's/baby grave-under 12 years old	12.00	12.00	0.00	0.0%
<b>General Fees</b>				
Loose burial of ashes-cremated in Worcester - did not exceed 18 years - Worcester residents	0.00	0.00	0.00	0.0%
Loose burial of ashes-cremated in Worcester	0.00	0.00	0.00	0.0%
Loose burial of ashes-cremated elsewhere - did not exceed 18 years - Worcester residents	0.00	0.00	0.00	0.0%
Loose burial of ashes-cremated elsewhere	103.00	109.00	6.00	5.8%
Provision of wooden casket add with engraved nameplate	110.00	116.00	6.00	5.5%
Minor works to grave per hour	23.00	24.00	1.00	4.3%
Planting grave twice yearly with bedding	111.00	117.00	6.00	5.4%
Annual upkeep of single grave regular checks, with 2 images PA to leaseholder	110.00	116.00	6.00	5.5%
Standard register search (digital and or hard copy)	17.00	18.00	1.00	5.9%
Register search including copy of map location and option for physical visit	46.00	49.00	3.00	6.5%
Photocopy cemetery map	13.00	14.00	1.00	7.7%
Temporary storage of ashes-free for 1mth/charge per month, for up to 6 months max	63.00	67.00	4.00	6.3%
Supply coffin bearer (cancelled on day, charge still applies)	36.00	38.00	2.00	5.6%
Postage of remains	118.00	125.00	7.00	5.9%
Extended Chapel service (additional 45 minutes)	453.00	480.00	27.00	6.0%
Late departure from Chapel (every 15 minutes overrun)	54.00	57.00	3.00	5.6%

\* Charge is recovered form the national Children's Fund and is not charged to the customer.

<b>Bereavement Services</b>	<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
<b>Book of Remembrance</b>				
Memorial Cards including inscription between 2 and 8 lines	97.00	102.00	5.00	5.2%
Memorial Miniature Books including inscription between 2 and 8 lines	179.00	190.00	11.00	6.1%
8 Line	168.00	178.00	10.00	6.0%
8 Line simple	214.00	227.00	13.00	6.1%
8 Line special	267.00	283.00	16.00	6.0%
<b>Service</b>				
Webcast service live	35.00	37.00	2.00	5.7%
Webcast live & 28 day watch again	51.00	54.00	3.00	5.9%
Physical copy (webcast)	56.00	60.00	4.00	7.1%
Additional Physical copies	25.00	26.00	1.00	4.0%
Downloadable Pro Tribute	11.00	12.00	1.00	9.1%
Physical copy of Tribute	24.00	60.00	36.00	150.0%
Extra Photos	23.00	25.00	2.00	8.7%
Extra work	23.00	25.00	2.00	8.7%
Visual tributes - single photo	14.00	15.00	1.00	7.1%
Simple slide show - 25 photos	43.00	46.00	3.00	7.0%
Professional photo tribute - 25 photos & music	68.00	72.00	4.00	5.9%
Blue ray or Audio CD	N/A	55.00	0.00	0.0%
Memory box	N/A	130.00	0.00	0.0%
Product bundle	N/A	159.00	0.00	0.0%
Themed tribute	N/A	95.00	0.00	0.0%
Bespoke tribute	N/A	400.00	0.00	0.0%
Video book	N/A	95.00	0.00	0.0%
Family supplies video checking	18.00	19.00	1.00	5.6%
<b>Memorials</b>				
Provision of new shrub-10 year lease	496.00	526.00	30.00	6.0%
Provision of existing Shrub in situ around either Astwood or St Johns along with Marker engraved plaque- 10 year	221.00	234.00	13.00	5.9%
Provision of new tree-10 years	1,188.00	1,259.00	71.00	6.0%
Provision of existing tree in situ around either Astwood or St Johns along with Marker engraved plaque- 10 year	551.00	584.00	33.00	6.0%
Renewal of shrub lease-10 years	248.00	262.00	14.00	5.6%
Renewal of shrub lease-1 years	50.00	53.00	3.00	6.0%
Renewal of tree lease-10 years	593.00	628.00	35.00	5.9%
Renewal of tree lease-1 years	119.00	126.00	7.00	5.9%
Bronze plaque-small	156.00	166.00	10.00	6.4%
Bronze plaque-large	223.00	236.00	13.00	5.8%
Bench-4 foot length-10 years	1,035.00	1,096.00	61.00	5.9%
Bench mounted plaque-10 year lease	208.00	220.00	12.00	5.8%
Bench and bench plaque-renewal of 10 year lease	623.00	660.00	37.00	5.9%
Bench and bench plaque-renewal of 1 year lease	104.00	110.00	6.00	5.8%
Bronze wall plaque-10 year lease	361.00	382.00	21.00	5.8%
Granite wall plaque-10 year lease	362.00	384.00	22.00	6.1%
Bronze wall plaque-renewal of 10 year lease	183.00	194.00	11.00	6.0%
Granite wall plaque-renewal of 10 year lease	183.00	194.00	11.00	6.0%
Granite or bronze wall plaque - renewal of 1 year lease	36.00	38.00	2.00	5.6%
Granite kerb plaque-single width-10 year lease (original purchase)	487.00	515.00	28.00	5.7%
Granite kerb plaque-double Width-10 year lease (original purchase)	745.00	789.00	44.00	5.9%
Single line-Inscription	197.00	209.00	12.00	6.1%
Double line-Inscription	362.00	384.00	22.00	6.1%
Granite kerb plaque-single width-renewal of 10 year lease	243.00	257.00	14.00	5.8%
Granite kerb plaque-single width-renewal of 1 year lease	49.00	52.00	3.00	6.1%
Granite kerb plaque small illustration	295.00	313.00	18.00	6.1%
Granite kerb plaque large illustration	354.00	375.00	21.00	5.9%
Granite kerb plaque-double width-renewal of 10 year lease	368.00	390.00	22.00	6.0%
Granite kerb plaque-double width-renewal of 1 year lease	75.00	79.00	4.00	5.3%
Provision of wooden cross	50.00	53.00	3.00	6.0%
Steel Memorial Tree 3D	182.00	193.00	11.00	6.0%
Wall mounted Steel Memorial tree2D	100.00	106.00	0.00	6.0%
Repaint granite kerb sets	N/A	105.00	0.00	0.0%
Laying down of memorial headstones following Health & Safety inspection	238.00	252.00	14.00	5.9%
Stepping stones in Natural Burial Area with 10 year lease	330.00	350.00	20.00	6.1%
Stepping stone lease in natural burial area - renewal of 10 year lease	166.00	175.00	9.00	5.4%
Stepping stone lease in natural burial area - renewal of 1 year lease	33.00	35.00	2.00	6.1%



## **TRADE WASTE - CONFIDENTIAL**

Please note, Trade Waste fees and charges are commercially sensitive and not for publication. These fees & charges are included in the exempt part of the agenda.

<b>Searches and Valuations</b>	<b>2023/24</b>	<b>2024/25</b>	<b>Price Change</b>	<b>% Increase</b>
	<b>£</b>	<b>£</b>	<b>£</b>	
Letters and enquiries from Solicitors and professional agents requesting information normally supplied in local searches or in respect of property valuations will be charged as follows:				
Per question	34.00	36.00	2.00	5.9%
Per question specific to contaminated land	56.50	60.00	3.50	6.2%
Site visits (where required to provide a full and unqualified answer)	56.50	60.00	3.50	6.2%
<b>Please note that responses cannot be despatched until payment is received.</b>				
<b>Plans</b>				
<b>Plans approved by Planning Sub-Committee or under delegated powers (Agent or Application Only) Per Set</b>				
Plans : Sizes AO/A1 (subject to copyright)	25.00	27.00	2.00	8.0%
Plans : A2 (subject to copyright)	12.50	13.50	1.00	8.0%
Plans : A3 (subject to copyright)	5.00	5.30	0.30	6.0%
Plans : A4 (subject to copyright)	3.00	3.25	0.25	8.3%
Additional plans from the same original	1.50	1.50	0.00	0.0%
<b>Contaminated Land Enquiries</b>				
To Collate information (as estimated at time of request)	49.50 per hour	53.00 per hour	3.50 per hour	7.1%
<p><b>No publications will be despatched prior to receipt of the correct payment. Bulk orders for free documents may be subject to a handling charge.</b></p> <p><b>Copyright: No part of any document should be copied without the prior written consent of the Corporate Director – Planning and Governance.</b></p>				

**Planning Applications**  
 Fees for Planning Applications in England  
 These fees are set nationally and the current fees apply from 6th December 2023. A detailed list of these fees can be obtained from;  
[http://www.planningportal.gov.uk/uploads/english\\_application\\_fees.pdf](http://www.planningportal.gov.uk/uploads/english_application_fees.pdf)

Permitted Development Enquiry	2023/24 £	2024/25 £
Proposed Development Type	Cost (Flat Rate)	Cost (Flat Rate)
Householder	33.50	35.00
Other	72.00	75.00

Cost Price Change	% increase
1.50	4.5%
3.00	4.2%

Pre-application and General Advice			2023/24 £		2024/25 £		Cost Price Change	% increase	Additional meetings Price Change	% increase
Proposed Development Type			Cost	Cost of additional meetings (each)	Cost	Cost of additional meetings (each)				
Residential Development*	Development Site Area	Proposed Gross Floor Area**								
Householder			53.50	27.00	57.00	29.00	3.50	6.5%	2.00	7.4%
1 dwelling	less than 0.5ha		190.00	80.00	200.00	85.00	10.00	5.3%	5.00	6.3%
2 - 4 dwellings	less than 0.5ha	500m2 or less	375.00	187.50	400.00	200.00	25.00	6.7%	12.50	6.7%
5 - 9 dwellings	0.6 - 0.99ha	501 - 999 m2	800.00	267.50	850.00	285.00	50.00	6.3%	17.50	6.5%
10 - 49 dwellings	1.0 - 1.25ha	1000 - 2499 m2	1,340.00	535.00	1,420.00	565.00	80.00	6.0%	30.00	5.6%
50 - 199 dwellings	1.26 - 2.0 ha	2500 - 9999m2	2,680.00	1,070.00	2,840.00	1,135.00	160.00	6.0%	65.00	6.1%
200+ dwellings	More than 2ha	10000m2 +	4,020.00	1,340.00	4,260.00	1,421.00	240.00	6.0%	81.00	6.0%
<b>Advertisements</b>			80.00	27.00	85.00	29.00	5.00	6.3%	2.00	7.4%
<b>Change of Use</b>			215.00	53.50	230.00	57.00	15.00	7.0%	3.50	6.5%
<b>Telecommunications</b>			215.00	53.50	230.00	57.00	15.00	7.0%	3.50	6.5%
<b>Glasshouses/Poly Tunnels</b>			270.00	80.00	285.00	85.00	15.00	5.6%	5.00	6.3%
<b>Works to listed buildings</b>			80.00	27.00	85.00	29.00	5.00	6.3%	2.00	7.4%
<b>Works to trees</b>			80.00	27.00	85.00	29.00	5.00	6.3%	2.00	7.4%
<b>Landscape advice</b>			80.00	27.00	85.00	29.00	5.00	6.3%	2.00	7.4%
<b>Variation or removal of condition/s</b>			80.00	27.00	85.00	29.00	5.00	6.3%	2.00	7.4%
<b>Amendments to minor/householder application</b>			27.00	13.50	29.00	14.00	2.00	7.4%	0.50	3.7%
<b>Amendments to other applications</b>			80.00	27.00	85.00	29.00	5.00	6.3%	2.00	7.4%
<b>Other***</b>			160.00	80.00	170.00	85.00	10.00	6.3%	5.00	6.3%
<b>Discharge of conditions - minor applications</b>			27.00	13.50	29.00	14.00	2.00	7.4%	0.50	3.7%
<b>Discharge of conditions - major applications</b>			55.00	27.00	58.00	29.00	3.00	5.5%	2.00	7.4%
<b>Administration Fees</b>										
<b>Data retrieval fee</b>			16.00	N/A	17.00	0.00	1.00	6.3%	0.00	0.0%
<b>Officer Letter of assurance without site visit</b>			80.00	N/A	85.00	0.00	5.00	6.3%	0.00	0.0%
<b>Officer Letter of assurance with site visit</b>			135.00	N/A	144.00	0.00	9.00	6.7%	0.00	0.0%
<b>Enforcement</b>										
<b>Legal and management costs (To be determined on a case by case basis)</b>			Case by case	N/A	Case by case	0.00	0.00	0.0%	0.00	0.0%

\* includes one-for-one replacements and conversions/subdivisions  
 \*\* measured externally  
 \*\*\* includes all other development proposals not falling within any of the above categories such as car parks & roads and certificates of lawfulness, prior approval etc.

## Street Naming & Numbering

Street Naming & Numbering		2023/24 £	2024/25 £	Price Change £	% Increase
<b>New Development or Conversion/Change of Use Scheme</b>					
Naming a New Street	Naming a new street	317.00	335.00	18.00	5.7%
Naming and Numbering premises	Naming & Numbering premises	158.50	168.00	9.50	6.0%
	Each additional adjoining premise	30.50	32.00	1.51	4.9%
	Additional charge where naming a building (e.g. block of flats)	79.50	84.00	4.50	5.7%
<b>Development Re-plan</b>					
Renumbering of a scheme following developer's replan of site layout (after the notification of numbering issued)	Amendment to a street name	317.00	336.00	19.00	6.0%
	Amendment to Naming and Numbering of premises	158.50	168.00	9.50	6.0%
	Each additional adjoining premise	30.50	32.00	1.51	4.9%
	Additional charge where naming a building (e.g. block of flats)	79.50	84.00	4.50	5.7%
<b>Existing Properties</b>					
Naming , Renaming or Renumbering existing property (e.g.) Change or add a name to an existing residential or commercial property)	* Adding a name to or renaming a premise where the premise is also numbered (adding an 'alias name') - <b>see footnote</b>	30.50	32.00	1.51	4.9%
	Renaming a premise where the premise is not also numbered	158.50	168.00	9.50	6.0%
	Each additional adjoining premise	30.50	32.00	1.51	4.9%
	Renumbering a premise	158.50	168.00	9.50	6.0%
	Each additional adjoining premise	30.50	32.00	1.51	4.9%
	Additional charge where naming a building (e.g. block of flats)	79.50	84.00	4.50	5.7%
Renaming an existing Street	Renaming an existing Street	317.00 plus 79.00 for each premise	335.00 plus 85.00 for each premise	18.00 plus 6.00 for each premise	5.7% plus 7.6% for each premise
<b>Confirmation of Addresses</b>					
Confirmation of Address to solicitors/conveyancers/occupiers or owners	Confirmation of an official address allocated by Worcester City Council	30.50	35.00	4.51	14.8%

These charges are not subject to VAT

\* If a property is already numbered, a property owner can additionally name their property. The property number must still be displayed and referred to in any correspondence.



Archaeology	2023/24		2024/25		Price Change (with brief) £	% Increase	Price Change (without brief) £	% Increase
	£	£	£	£				
Preparation of briefs, monitoring of archaeological work, and validation of documents - archaeological work required by planning conditions. All charges for briefs include validation of WSI, a single monitoring visit, signing off report and archive deposition (exceptionally these will be separately chargeable but this will be notified*), and BREEAM certification if required. A 26% discount is applied (where relevant) where a brief is not supplied								
<b>Charges Applicable to all Areas of Worcester</b>		<b>Where no brief supplied</b>		<b>Where no brief supplied</b>				
Archaeological watching brief	224.00	166.00	240.00	180.00	16.00	7.1%	14.00	8.4%
Building recording (single building)	247.00	182.00	265.00	195.00	18.00	7.3%	13.00	7.1%
Building recording (multiple or complex buildings)	463.00	342.00	490.00	365.00	27.00	5.8%	23.00	6.7%
Monitoring post-excavation analysis (per meeting, or approval of assessment report)	157.00	157.00	170.00	170.00	13.00	8.3%	13.00	8.3%
Validating reports	224.00	224.00	240.00	240.00	16.00	7.1%	16.00	7.1%
Validating Archive deposition	157.00	157.00	170.00	170.00	13.00	8.3%	13.00	8.3%
Additional monitoring visits (charge per visit, first visit included in initial charge; usually weekly visits for evaluation, excavation and building recording projects, occasionally also for long-running watching briefs)	157.00	157.00	170.00	170.00	13.00	8.3%	13.00	8.3%
<b>Central Worcester - Archaeologically Sensitive Area 18,17 - Central St John's only, 20 (area N of canal only), 24 (part)</b>								
Evaluation (site area <0.1ha)	224.00	166.00	240.00	175.00	16.00	7.1%	9.00	5.4%
Evaluation (site area 0.1 - 0.5ha)	284.00	210.00	305.00	225.00	21.00	7.4%	15.00	7.1%
Evaluation (site area >0.5ha)	425.00	315.00	450.00	335.00	25.00	5.9%	20.00	6.3%
Excavation and/or mitigation (site area <0.1ha)	366.00	271.00	390.00	290.00	24.00	6.6%	19.00	7.0%
Excavation and/or mitigation (site area 0.1 - 0.5ha)	738.00	547.00	785.00	580.00	47.00	6.4%	33.00	6.0%
Excavation and/or mitigation (site area >0.5ha)	1,082.00	800.00	1,150.00	850.00	68.00	6.3%	50.00	6.3%
Excavation and/or mitigation (site area >1ha)	Negotiable according to individual case circumstances							
<b>Charges Applicable to all Other Areas of Worcester</b>								
Evaluation (site area <0.3ha)	224.00	166.00	240.00	180.00	16.00	7.1%	14.00	8.4%
Evaluation (site area 0.3 - 1ha)	261.00	194.00	280.00	210.00	19.00	7.3%	16.00	8.2%
Evaluation (site area >1ha)	425.00	315.00	455.00	335.00	30.00	7.1%	20.00	6.3%
Excavation and/or mitigation (site area <0.3ha)	366.00	270.00	390.00	285.00	24.00	6.6%	15.00	5.6%
Excavation and/or mitigation (site area 0.3 - 1ha)	738.00	547.00	785.00	580.00	47.00	6.4%	33.00	6.0%
Excavation and/or mitigation (site area >1ha)	1,081.00	800.00	1,150.00	850.00	69.00	6.4%	50.00	6.3%
Excavation and/or mitigation (site area >3ha)	Negotiable according to individual case circumstances							
The charges for preparation of briefs include validation of a written scheme of investigation or proposal from a single contractor. Validation of proposals from more than one contractor will be subject to an additional charge. The charges for preparation of briefs also include a single monitoring visit, and validation of reports and archive deposition unless otherwise notified. Briefs are valid for work commencing within six months of the date of the brief. If there has been no material change a brief can be reissued for a further six month period. This will be charged at 15% of the original charge for the brief.								
<b>Historic Environment Record searches</b>								
	<b>23/24</b>	<b>24/25</b>	<b>Price</b>	<b>%</b>				
	<b>£</b>	<b>£</b>	<b>Change</b>	<b>Increase</b>				
Standard search	172.00	185.00	13.00	7.6%				
Priority search	344.00	365.00	21.00	6.1%				
Short search (single asset)	120.00	130.00	10.00	8.3%				
Short search (single asset)- charge for householders	47.50	50.00	2.50	5.3%				
HER search charges include all licensing charges for copying maps and other data for research or other use, but publication of any material may be subject to an additional charge payable to the copyright holder.								
<b>BREEAM</b>								
	<b>23/24</b>	<b>24/25</b>	<b>Price</b>					
	<b>£</b>	<b>£</b>	<b>Change</b>					
Certification of compliance with BREEAM requirements for archaeology	126.50	135.00	8.50	6.7%				
<b>Lectures on Archaeological and Historical Subjects</b>								
	<b>23/24</b>	<b>24/25</b>	<b>Price</b>					
	<b>£</b>	<b>£</b>	<b>Change</b>					
Daytime within the City	33.00	35.00	2.00	6.1%				
Daytime outside the City (add travel expenses)	55.50	60.00	4.50	8.1%				
Evening within the City	50.00	55.00	5.00	10.0%				
Evening outside the City (add travel expenses)	83.00	90.00	7.00	8.4%				

### High Hedge Complaints

High Hedge Complaints	23/24 £	24/25 £	Price Change	% Increase
High hedge complaints case fee	495.00	500.00	5.00	1.0%
High hedge complaints case fee (Concession)	247.50	250.00	2.50	1.0%
<p><b>A concession of 50% (i.e. a reduced charge of £250) given to complainants if they fulfil one of the following criteria:</b></p> <ul style="list-style-type: none"> <li>Carer's Allowance</li> <li>Child Tax Credit</li> <li>Council Tax Benefit</li> <li>Disability Living Allowance</li> <li>Employment &amp; Support Allowance</li> <li>Foster Carers</li> <li>Housing Benefit</li> <li>Income Support</li> <li>Jobseekers Allowance</li> <li>Pension Guaranteed Credits</li> <li>Personal Independence Payment</li> <li>Universal Credit</li> <li>Working Tax Credit</li> </ul>				





## **BUILDING CONTROL - CONFIDENTIAL**

Please note, Building Control fees and charges are commercially sensitive and not for publication. These fees & charges are included in the exempt part of the agenda.

**DEVELOPMENT MANAGEMENT LC1**

<b>Development Management</b>				
<b>Local Land Charges search fees from 1st April 2024</b>				
<b>Search/Enquiry Type</b>	<b>2023/24 £</b>	<b>2024/25 £</b>	<b>Price change £</b>	<b>% Increase</b>
Official Register (LLC1)	25.55	27.10	1.55	6.1%
CON29R	138.50	146.80	8.30	6.0%
<b>Total official search fee (excluding CON29 enquiries)</b>	<b>164.05</b>	<b>173.90</b>	<b>9.85</b>	<b>6.0%</b>
LLC1 form submitted alone	25.55	27.10	1.55	6.1%
<b>CON29 Optional Enquiries</b>				
4. Road Proposals by private bodies	22.85	24.25	1.40	6.1%
5. Advertisements	11.10	11.75	0.65	5.9%
6. Completion notices	2.11	2.25	0.14	6.6%
7. Parks and countryside	2.11	2.25	0.14	6.6%
8. Pipelines	2.11	2.25	0.14	6.6%
9. Houses in multiple occupation	4.22	4.50	0.28	6.6%
10. Noise abatement	2.11	2.25	0.14	6.6%
11. Urban development areas	2.11	2.25	0.14	6.6%
12. Enterprise zones	5.54	5.90	0.36	6.5%
13. Inner urban improvement areas	2.11	2.25	0.14	6.6%
14. Simplified planning zones	2.11	2.25	0.14	6.6%
15. Land maintenance notices	2.11	2.25	0.14	6.6%
16. Mineral consultation and safeguarding areas	2.11	2.25	0.14	6.6%
17. Hazardous substance consents	2.11	2.25	0.14	6.6%
18. Environmental and pollution notices	2.11	2.25	0.14	6.6%
19. Food safety notices	2.11	2.25	0.14	6.6%
20. Hedgerow notices	2.11	2.25	0.14	6.6%
21. Flood defence and land drainage consents *	N/A	N/A	N/A	N/A
22. Common land and town or village greens	33.25	35.25	2.00	6.0%
* We do not hold this information. Please refer to Vendor.				
Solicitors own written enquiries ( <b>not on CON29</b> )	30.50	32.35	1.85	6.1%
<b>Additional Parcels of Land</b>				
LLC1	1.23	1.30	0.07	5.7%
CON29	47.10	50.00	2.90	6.2%
	<b>48.33</b>	<b>51.30</b>	<b>2.97</b>	<b>6.1%</b>
Expedited search fee	41.60	41.60	0.00	0.0%
Personal search of Local Land Charge Register	No Fee	No Fee		

<b>Development Management</b>	
<b>CON29 Standard Enquiries Enquiry / Registers / Information Available</b>	<b>Open Access Charges from 4th July 2016 Environmental Information Regulation Fees VAT REG. NO. 276 0931 46</b>
<b>1.1 Decisions &amp; Pending Applications</b>	
<b>(a) - (i)</b> Applications received between 1992-present day will be found within the current application search page :- <a href="http://planning.worcester.gov.uk/OcellaWeb/planningSearch">http://planning.worcester.gov.uk/OcellaWeb/planningSearch</a> Applications received between 1947-1991 will be found within the historic application search page :- <a href="http://planning.worcester.gov.uk/OcellaWeb/historySearch">http://planning.worcester.gov.uk/OcellaWeb/historySearch</a> Also available by written request	Publicly available free of charge to view  Publicly available free of charge to view  (a) £10.20 for compiled report (b)-(i) £1.30 per section
<b>(j) (k) (l)</b> This information is available direct from the South Worcestershire Building Control Office :- <a href="mailto:mail@southworcestershirebuildingcontrol.gov.uk">mail@southworcestershirebuildingcontrol.gov.uk</a> We can supply Building Regulations applications for 01/07/2002 to present day if required	(j) £10.20 for compiled report (k) (l) £1.30 each
<b>1.2 Planning Designations and Proposals</b>	
This information is available by consulting the public local plans at the City Council website :- <a href="http://www.worcester.gov.uk">www.worcester.gov.uk</a> and at :- <a href="http://www.swdevelopmentplan.org">www.swdevelopmentplan.org</a>	
<b>2. Roads and Public Rights of Way</b>	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
<b>3.1 Land Required for Public Purposes</b>	
This information is available by written request only due to system constraints	
<b>3.2 Land to be Acquired for Road Works</b>	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	£2.05 for compiled report The Highways Agency will advise
<b>3.3 Drainage</b>	
Worcester City Council does not hold this information. Please refer to the Vendor	
<b>3.4 Nearby Road Schemes</b>	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
<b>3.5 Nearby Railway Schemes</b>	
Can be viewed on planning registers as 1.1 above. Also available by written request.	Publicly available, free of charge to view
<b>3.6 Traffic Schemes</b>	
The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
<b>3.7 Outstanding Notices</b>	
<b>(a)</b> Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view £1.55 for compiled report
<b>(b) (c) (f)</b> This information is available by written request only due to system constraints	£1.80 each sub section
<b>(d)</b> This information is available by written request only due to system constraints N.B The Register of Houses in Multiple Occupation is held on the Council's website :- <a href="http://www.worcester.gov.uk">www.worcester.gov.uk</a>	£2.80 for compiled report
<b>(e) &amp; (g)</b> The Highways Agency, Worcestershire County Council, Spetchley Road, Worcester WR5 2NP. 01905 763763	The Highways Agency will advise
<b>3.8 Contravention of Building Regulations</b>	
Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view £1.50 for compiled report
<b>3.9 Notices, Orders, Directions and Proceedings under Planning Acts</b>	
<b>(a) - (n)</b> Can be viewed on planning registers as 1.1 above Also available by written request	Publicly available free of charge to view (a) & (c) £2.65 each. (m) £4.10 each.
<b>3.10 Community Infrastructure Levy (CIL)</b>	
Worcester City Council commenced Community Infrastructure Levy charging on 4 <sup>th</sup> September 17. Only planning applications for some types of retail development and purpose built student accommodation submitted after this date will be liable to pay the Community Infrastructure Levy. All other types of development will be zero rated for Community Infrastructure Levy charging purposes. For further details please refer to the CIL Charging Schedule: <a href="https://www.worcester.gov.uk/?option=com_fileman&amp;view=file&amp;routed=1&amp;name=Community%20Infrastructure%20Levy%20Charging%20Schedule.pdf&amp;folder=PDF%20Documents%20Planning%20Planning_policy%20Fldf%20Community_Infrastructure_Levy&amp;container=fileman-files">https://www.worcester.gov.uk/?option=com_fileman&amp;view=file&amp;routed=1&amp;name=Community%20Infrastructure%20Levy%20Charging%20Schedule.pdf&amp;folder=PDF%20Documents%20Planning%20Planning_policy%20Fldf%20Community_Infrastructure_Levy&amp;container=fileman-files</a>	
<b>3.11 S106 Monitoring Fee</b>	
Base fee to cover the administration and monitoring of S106 agreements In addition to the base fee - an administration fee per trigger point (as specified in an agreement) Any Legal services fees associated with the drafting of the Legal agreement will be in addition to the administration and monitoring fee for S106 agreements	Base fee £650 Fee per trigger point £100
<b>3.12 Conservation Areas</b>	
<b>(a) &amp; (b)</b> This information is available by written request only due to system constraints A Conservation Area view map is held on the Council's website :- <a href="http://www.worcester.gov.uk">www.worcester.gov.uk</a>	£4.10 for compiled report A charge of £14.00 will be made for copies of individual Conservation Areas
<b>3.13 Compulsory Purchase</b>	
This information is available by written request only due to system constraints	£2.30 for compiled report
<b>3.14 Contaminated Land</b>	
This information is publicly available in paper register format - contact Land Charges Department Also available by written request	£1.50 for compiled report
<b>3.15 Radon Gas</b>	
This information is available by written request or Contact the Health Protection Agency website :- <a href="http://www.hpa.org.uk">www.hpa.org.uk</a> or telephone 0800 614529	£1.80 for compiled report
<b>3.16 Assets of Community Value</b>	
Please see Worcester City Council website :- <a href="https://www.worcester.gov.uk/community-centres-development/localism-and-your-community/community-right-to-bid">https://www.worcester.gov.uk/community-centres-development/localism-and-your-community/community-right-to-bid</a>	
<b>Payment Details</b> Enquiries to be submitted to the Land Charges Department together with the appropriate fee. All information must be requested in writing with payment made in advance of the information being supplied within 20 working days. Payments can be made by bank transfer/BACS please contact us by email and we'll send you our bank details Cheques to be made payable to <b>Worcester City Council</b> Address :- Land Charges Department, The Guildhall, High Street, Worcester WR1 2EY	
	E-mail :- landcharges@worcester.gov.uk

Private Sector Housing Fees	2023/24 £	2024/25 £	Price change £	Volumes 22/23	Extra Income £	% Increase
<b>Fees for Mandatory Licensable HMOs (five+ occupants) - NEW application</b>						
<b>Units of Accommodation</b>						
Up to 5	1,449.00	1,535.00	86.00	22.00	1,892.00	5.9%
6 to 8	1,464.00	1,552.00	88.00	40.00	3,520.00	6.0%
9 to 15	1,480.00	1,569.00	89.00	7.00	623.00	6.0%
16 to 23	1,512.00	1,602.00	90.00	3.00	270.00	6.0%
24 and above	1,544.00	1,636.00	92.00	1.00	92.00	6.0%
<b>Fees for Mandatory Licensable HMOs (five+ occupants) - RENEWAL Application *</b>						
<b>Units of Accommodation</b>						
Up to 5	1,333.00	1,413.00	80.00	0.00	0.00	6.0%
6 to 8	1,348.00	1,429.00	81.00	0.00	0.00	6.0%
9 to 15	1,364.00	1,446.00	82.00	1.00	82.00	6.0%
16-23	1,397.00	1,481.00	84.00	0.00	0.00	6.0%
24 and above	1,429.00	1,515.00	86.00	0.00	0.00	6.0%
<b>Fees for all Other Licensable HMOs (additional licensing)</b>						
<b>Units of Accommodation</b>						
2 to 4	1,056.00	1,119.00	63.00	22.00	1,386.00	6.0%
5 to 7 (section 257 HMO's only)	1,113.00	1,180.00	67.00	1.00	67.00	6.0%
8 and above (section 257 HMO's only)	1,207.00	1,280.00	73.00	0.00	0.00	6.0%
<b>Fees for all Other Licensable HMOs (additional licensing) - RENEWAL Application* (applicable from 1st Sept 2020)</b>						
<b>Units of Accommodation</b>						
2 to 4	946.00	1,003.00	57.00	0.00	0.00	6.0%
5 to 7 (section 257 HMO's only)	1,003.00	1,063.00	60.00	0.00	0.00	6.0%
8 and above (section 257 HMO's only)	1,096.00	1,162.00	66.00	0.00	0.00	6.0%
<b>Other Fees</b>						
Reminder letters for missing documents or annual certificates (first reminder is included in the cost of the licence; per letter)	67.00	73.00	6.00	91.00	546.00	9.0%
Emergency inspections for incomplete applications (charge per inspection until the property is licensed)	92.00	100.00	8.00	2.00	16.00	8.7%
Pre-application advice including inspection (charges apply to both types of licences)	60.00	60.00	0.00	2.00	0.00	0.0%
Missed inspection or inspection cancelled less than 24 hours prior to appointment	70.00	75.00	5.00	3.00	15.00	7.1%
Penalty fee for unlicensed HMO (charged in addition to the licence fee listed above and any fees for notices and enforcement proceedings)	188.00	202.00	14.00	1.00	14.00	7.4%
Immigration inspection (per visit)	64.00	70.00	6.00	2.00	12.00	9.4%
Licence checking and data entering service	59.00	62.50	3.50	0.00	0.00	5.9%

City Life Lettings and Private Sector Housing Fees 2022/23	2023/24 £	2024/25 £	Price change £	% Increase
<b>Enforcement</b>				
Serving of enforcement notices (costs based on officer time and third party disbursements)	On a case by case basis	On a case by case basis	0.00	0.0%
Administration costs associated with the enforcement	61.00	65.00	4.00	6.6%
<b>Charge under The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 - The amount of penalty applied shall be a maximum of £5000 based upon a sum of the following elements:</b>				
The costs associated with officer time to investigate and enforce the regulations for the specific case	On a case by case basis	On a case by case basis	0.00	0.0%
The cost to purchase and equip the property with appropriate alarms (cost will be determined by way of an assessment carried out on each property to cover materials and labour cost)	On a case by case basis	On a case by case basis	0.00	0.0%
Administration Costs and Recovery costs associated with the enforcement of the Penalty (£500 recovery cost element)	800.00	800.00	0.00	0.0%
<b>Deterrent Elements</b>				
For Landlords who have been subject to single previous formal action under Housing Act 2004 or other Housing Legislation	1,000.00	1,000.00	0.00	0.0%
For Landlords who are or have been subject to more than one case of formal action under Housing Act 2004 or other housing regulation	5,000.00	5,000.00	0.00	0.0%
<b>Charge under Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to belong to a Scheme etc.)(England) Order 2014 (SI 2014 No. 2359) - The amount of penalty applied shall be up to £5000</b>				
For estate agents and property managers who are not part of a government approved redress scheme	5,000.00	5,000.00	0.00	0.0%
<b>Charge under The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - effective 1 April 2018 - The amount of penalty shall not exceed £5000 based upon the sum of the following)</b>				
For landlords that rent a property with an F or G rating (with no exemption) for less than 3 months	2,000.00	2,000.00	0.00	0.0%
For landlords that rent a property with an F or G rating (with no exemption) for more than 3 months	4,000.00	4,000.00	0.00	0.0%
For landlords that have falsified information on the PRS Exemption Register	1,000.00	1,000.00	0.00	0.0%
For the serving of a compliance notice where the Council believes the landlord to be in breach of regulation 23 (letting of a property with an F or G rating without an exemption) of the Energy Efficiency Regulations at that time or in the last 12 months.	2,000.00	2,000.00	0.00	0.0%
<b>Charge under Housing and Planning Act 2016 - Civil Penalties as alternative to Prosecutions - The amount of penalty shall not exceed £30,000 based on the sum of the following:</b>				
Failure to comply with an Improvement Notice (Housing Act 2004 Section 30) - 1st Offence	5,000.00	5,000.00	0.00	0.0%
Failure to comply with an Improvement Notice 2nd Offence by the same person/company	15,000.00	15,000.00	0.00	0.0%
Subsequent Offence to fail to comply with an Improvement Notice by the same person/company	25,000.00	25,000.00	0.00	0.0%
Failure to obtain a HMO licence (Housing Act 2004 section 72(1) and section 95(1))	10,000.00	10,000.00	0.00	0.0%
Second Offence to fail to obtain a HMO licence by the same person/company	30,000.00	30,000.00	0.00	0.0%
Breach in HMO licence conditions (Housing Act 2004 Section 72 (2)(3) and 95 (2)) - Per Breach	5,000.00	5,000.00	0.00	0.0%
Contravention of an Overcrowding Notice (Housing Act 2004 Section 139)	5,000.00	5,000.00	0.00	0.0%
Second subsequent offence by the same person/company	15,000.00	15,000.00	0.00	0.0%
Failure to comply with Management Regulations (Housing Act 2004 Section 234) - per offence	1,000.00	1,000.00	0.00	0.0%
Second subsequent offence by the same person/company for the same Management Regulation offence - per offence	3,000.00	3,000.00	0.00	0.0%
Acts of omissions demonstrating high culpability	2,500.00	2,500.00	0.00	0.0%
Large housing portfolio (10+ units)	2,500.00	2,500.00	0.00	0.0%
Multiple Category 1 or high Category 2 Hazards	2,500.00	2,500.00	0.00	0.0%
Vulnerable occupant and/or significant harm occurred as result of housing conditions	2,500.00	2,500.00	0.00	0.0%
Perpetrator demonstrates Income to be less than £440/week	minus 50%	minus 50%	0.00	0.0%
<b>Charge under the electrical safety standards in the Private Rented Sector (England) Regulations 2020 - effective 1 July 2020 - the amount of penalty shall not exceed £30,000 based on the sum of the following:</b>				
First offence requiring a remedial notice	1,000.00	1,000.00	0.00	0.0%
Subsequent offences requiring a remedial notice by the same Landlord	3,000.00	3,000.00	0.00	0.0%
<b>Footnotes</b>				
* <b>Renewals</b> - In order to qualify for the renewal price, the application must be submitted before the expiry date of the existing licence.				
<b>Civil penalty fee payments</b> - For any fines over £2,000 we will consider a payment plan of up to 12 months maximum for the full amount to be repaid. The landlord is to set up a standing order every month for the minimum monthly payment.				

**GUILDHALL ROOM LETTINGS - NON WEDDING**

Room	Days / Times	2023/24		2024/25		FULL RATE		CONCESSION		
		Full Rate	Concession **	Full Rate	Concession **	Price Change	% Increase	Price Change	% Increase	
		£	£	£	£					
<b>Lower Hall or Assembly Room*</b>	Monday to Friday 8.30am -5.30pm	780.00	390.00	835.00	420.00	55.00	7.1%	30.00	7.7%	
	Monday to Friday Half Day 8.30am - 12.30pm or 1.30pm to 5.30pm	390.00	195.00	420.00	210.00	30.00	7.7%	15.00	7.7%	
	Monday to Wednesday Evening 5.30pm to 9.30pm	520.00	N/A	560.00	N/A	40.00	7.7%	N/A	N/A	
	Saturday 9.30am to 4.00pm	850.00	N/A	910.00	N/A	60.00	7.1%	N/A	N/A	
	Saturday Half Day 4hrs between 9.30am to 4.00pm	425.00	N/A	455.00	N/A	30.00	7.1%	N/A	N/A	
	Sunday 10.00am to 3.00pm	850.00	N/A	910.00	N/A	60.00	7.1%	N/A	N/A	
	Charity Coffee Mornings (Mon to Fri 4 hours, half room space)	N/A	98.00	N/A	105.00	N/A	N/A	N/A	7.00	7.1%
	Hourly Rate Daytime	90.00	45.00	96.00	48.00	6.00	6.7%	3.00	6.7%	
	Hourly Rate Evening & Weekend	135.00	N/A	145.00	N/A	10.00	7.4%	N/A	N/A	
<b>Council Chamber *</b>	Monday to Friday 8.30am to 5.30pm	260.00	130.00	280.00	140.00	20.00	7.7%	10.00	7.7%	
	Monday to Friday Half Day 8.30am to 12.30pm or 1.30pm to 5.30pm	130.00	65.00	140.00	70.00	10.00	7.7%	5.00	7.7%	
	Monday to Wednesday evening 5.30pm to 9.30pm Hourly rate	45.00	N/A	48.00	N/A	3.00	6.7%	N/A	N/A	
	Saturday 9.30am to 4.00pm	285.00	N/A	305.00	N/A	20.00	7.0%	N/A	N/A	
	Saturday Half Day 4 hrs between 9.30am to 4.00pm	145.00	N/A	155.00	N/A	10.00	6.9%	N/A	N/A	
	Sunday 10.00am to 3.00pm	285.00	N/A	305.00	N/A	20.00	7.0%	N/A	N/A	
	Hourly Rate Daytime	30.00	15.00	32.00	16.00	2.00	6.7%	1.00	6.7%	
	Hourly Rate Evening and Weekend	45.00	N/A	48.00	N/A	3.00	6.7%	N/A	N/A	
<b>Randall Room *</b>	Monday to Friday 8.30am to 5.30pm	195.00	98.00	210.00	105.00	15.00	7.7%	7.00	7.1%	
	Monday to Wednesday Evening 5.30pm to 9.30pm Hourly Rate	33.00	N/A	35.00	N/A	2.00	6.1%	N/A	N/A	
	Monday to Friday 8.30am to 5.30pm Hourly Rate	22.00	11.00	24.00	12.00	2.00	9.1%	1.00	9.1%	
	Saturday 9.30am to 4.00pm Hourly rate	33.00	N/A	35.00	N/A	2.00	6.1%	N/A	N/A	
	Sunday 10.00am to 3.00pm Hourly Rate	33.00	N/A	35.00	N/A	2.00	6.1%	N/A	N/A	
<b>Green Room *</b>	Monday to Friday 8.30am to 5.30pm	112.00	56.00	120.00	60.00	8.00	7.1%	4.00	7.1%	
	Monday to Wednesday Evening 5.30pm to 9.30pm Hourly Rate	21.00	N/A	22.00	N/A	1.00	4.8%	N/A	N/A	
	Monday to Friday 8.30am to 5.30pm Hourly Rate	14.00	7.00	15.00	7.50	1.00	7.1%	0.50	0.0%	
	Saturday 9.30am to 4.00pm Hourly rate	21.00	N/A	22.00	N/A	1.00	4.8%	N/A	N/A	
	Sunday 10.00am to 3.00pm Hourly Rate	21.00	N/A	22.00	N/A	1.00	4.8%	N/A	N/A	
<b>Banqueting Rate Includes</b> Assembly Room, Council Chamber, Kitchen, Catering fee , Tables & Chairs, Set up Time, PA and Screen system 3.00pm to 12.00am		1,350.00	N/A	1,440.00	N/A	90.00	6.7%	N/A	N/A	
<b>Guildhall forecourt*</b>	Whole day	150.00	75.00	160.00	80.00	10.00	6.7%	5.00	6.7%	
	Half a day	75.00	38.00	80.00	40.00	5.00	6.7%	2.00	5.3%	
<b>Car parking</b>	Per Space Per Day (Subject to Availability)	7.00	N/A	7.50	N/A	0.50	7.1%	N/A	N/A	
<b>Refreshments</b>	Beverages Machine Hire Per Person attending	1.00	N/A	1.50	N/A	0.50	50.0%	N/A	N/A	
<b>Cancellation fees</b>	See Booking Terms and Conditions									
<b>*Concession Rate</b>	Registered Charity organisations 50% discount (Applies Mon- Fri 8.30am to 5.30pm)									

**\*If rooms are required for a catered event there will be an additional charge of £270 for hot food. There will be a charge of £105 if a room is required for a cold buffet.**

**\*\*Concession Rate : Registered Charity Organisations 50% discount. (Applies Mon to Fri 8.30am to 5.30pm only)**

**GUILDHALL WEDDINGS**

<b>Wedding Package</b>		<b>2023/24</b> £	<b>2024/25</b> £	<b>Price Increase</b> £	<b>% Increase</b>
<b>The Cromwell Package (Ceremony/Breakfast)</b> Includes Assembly room, Council Chamber, Randall Room, Kitchen, Catering Fee, Banqueting Tables & Chairs , set up	Assembly Room (9.30am to 6pm) Council Chamber (9.30am to 6pm) Randall Room (9.30am to 6pm)	1,500.00	1,600.00	100.00	6.7%
<b>The Elgar Package (Ceremony)</b> Includes ONE of the following:- Assembly Room, Council Chamber, Green Room, Guildhall Cells, 4 hours between 9.30am to 6.00pm	Assembly Room (4 hours between 9.30am to 6.00pm)	560.00	600.00	40.00	7.1%
	Council Chamber (4 hours between 9.30am to 6.00pm)	320.00	340.00	20.00	6.3%
	Green Room (4 Hours between 9.30am to 6.00pm)	255.00	275.00	20.00	7.8%
	Guildhall Cells (4 Hours between 9.30am to 6.00pm)	255.00	275.00	20.00	7.8%
<b>The Fort Royal Package (Breakfast)</b> Includes Assembly Room, Council Chamber , Randall Room, Kitchen, Catering Fee, Banqueting Tables & Chairs, Set Up Time, PA & Screen System Midday to 6.00pm		1,105.00	1,180.00	75.00	6.8%
<b>Hire of Red Carpet</b>		100.00	105.00	5.00	5.0%



**Sales of the Electoral Register**

The following fees and charges apply to anyone entitled to buy a copy of the Electoral Register.  
There are restrictions on who can buy copies of an Electoral Register and on how the information can be used.

**Sale of the Edited Register**

In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)  
In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)

**Sale of the Full Register**

In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)  
In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)  
There are strict regulations as to who is entitled to purchase the Full Register.  
It is an offence to use the complete register for purposes other than those for which it was supplied.

**Sale of the list of overseas Electors**

In data format, £20 plus £1.50 for each 100 entries (or remaining part of 100 entries)  
In printed format, £10 plus £5 for each 100 entries (or remaining part of 100 entries)

**For Marked registers and absent voter lists**

The cost of a marked document is prescribed. The charge for data copies is £10 plus £1 per 1,000 entries or part thereof, and for printed copies it is £10 plus £2 per 1,000 entries or part thereof.

**For Candidates Spending Returns**

Anyone can also request copies of the returns and accompanying documents, which must be supplied on payment of the fee of 20p per side.



**OTHER FEES AND CHARGES**

<b>Other</b>	<b>2023/24</b>	<b>2024/25</b>	<b>%</b>
<b>Court Fees Council Tax and National Non Domestic Rates</b>	<b>£</b>	<b>£</b>	<b>Increase</b>
Council Tax and National Non-Domestic Rates are dealt with by our Shared Service Partnership, although the income is direct income to each respective Council and the City Council.			
Court Fees - Council Tax	92.00	92.00	0.0%
Court Fees - Business Rates	92.00	92.00	0.0%