



Worcester
CITY COUNCIL

ENVIRONMENTAL ENFORCEMENT

Annual Summary 2018/19



SERVICE OBJECTIVES & LINKS

Objectives

- Driving prevention and compliance, to prevent breaches of the Council Environmental Enforcement Policy.
- To deliver a service compliant with the various acts and associated legislation that Worcester City Council is responsible for regulating.

Links to City Plan

Stronger and Connected Communities

- People feeling safe and able to enjoy the City
- Reduced crime and perception of crime

Sustaining and improving our Assets

- Our City being a beautiful place to be in,...as a resident or visitor

SUMMARY 2018/19

Successes

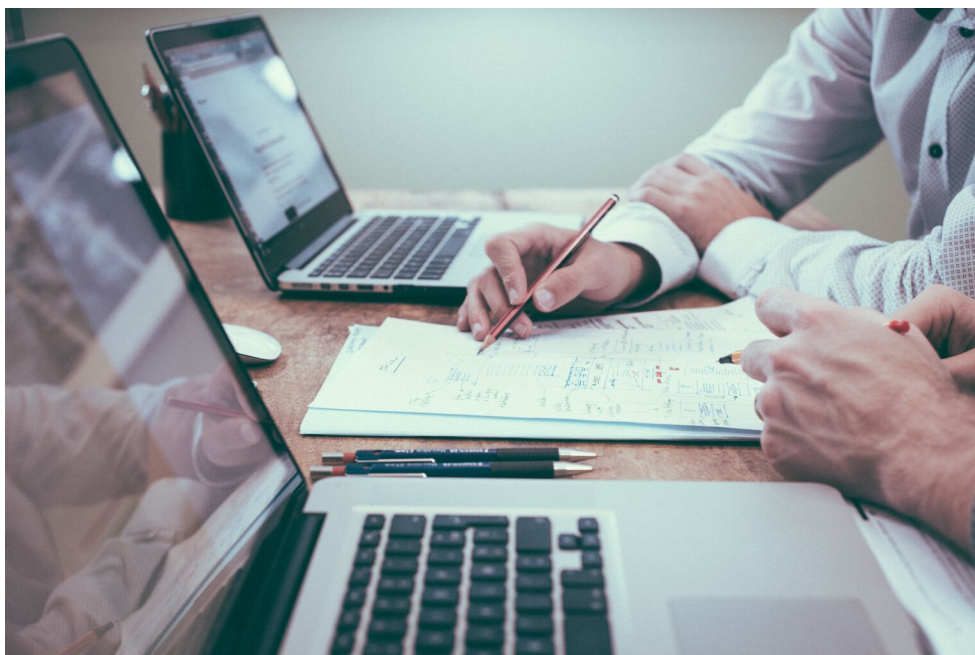
- Use of section 46 notices and community protection notices to encourage compliance with domestic waste requirements.
- Fly Tip of gardening waste removed with no cost to the Council.
- Four cases to court and successful prosecution for non-payment of fixed penalty notices for litter.

Challenges

- No team cover at present for holidays and sickness
- Sole officer delivering Environmental Enforcement Service.
- Little additional resource for enforcement of Public Space Protection Orders – particularly dog fouling.

GOVERNANCE

- Environment Committee oversees and agrees policy* Director of Homes and Communities overview of delivery and resourcing.
- Corporate Leadership Team – CLT oversees deployment of policy.
- Community Services management of operational delivery of the services.



*Current Policy agreed 13th March 2018

CURRENT SERVICE STRUCTURE



To show the Environmental Enforcement service delivery at present / officers within the Civil Enforcement Team.

ENFORCEMENT ELEMENTS



Environmental

- Litter
- Fly
- Tipping
- Dog
- Fouling
- CPN/CPW (Community Protection Warnings and Notices)

Other

- Abandoned vehicles
- Domestic waste
- Trade Waste Presentation policy
- A Board Presentation Policy
- Fly Posting
- Illegal Advertising
- Illegal Encampments

KEY DATA FOR SERVICE

Fines Issued by Category

Description	April 2017 to March 2018	April 2018 to March 2019
Unauthorised Advertising (Code 09)		
FPN's Issued	135	69
FPN's Paid	71	23
Littering (Code 01)		
FPN's Issued	635	682
FPN's Paid	366	399
Trade Waste (Code 03)		
FPN's Issued	53	64
FPN's Paid	22	25
Total Issued	823	815

Income vs Budget

Year	Budget	Actual
2017/18	£500*	£27,000
2018/19	£27,800	£32,000
2019/20	£27,800	

*Initial year of operation

ENVIRONMENTAL ENFORCEMENT POLICY



Environmental Committee	13 th March 2018
Published on Website	Complete – link below
Annual Report	This document
Staff Training and Appraisal	Complete (Member of team 2018/19)
Information and Advice	Online – further information for 2019/20
Business Monitoring	Being undertaken
Challenge and Complaints	Managed through the Council Complaints procedure
Printed Policy Available	Policy copy is available on request

You can view The Environmental Enforcement Policy [here](#).

RECOVERY OF DEBT

Non-Payment of FPNs

At present cases are pursued through court

- Legal review
- Case preparation including evidence
- Court online system to recover debt with fees

Improvements for 2019

- Review CEO role profiles to enable additional team members to undertake this enforcement activity.
- Promotion of the Council Complaints procedure for informal challenge to an FPN.
- Induct and train additional offices in the Environmental Enforcement role.
- Production of a management information system to guide the operational delivery of the Environmental Enforcement Service.

RESOURCING

Staffing 2018/19

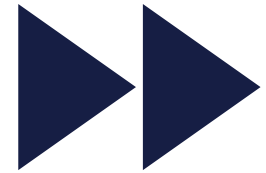
- 1 full-time enforcement officer
 - Litter
 - Abandoned Vehicle Checks
 - Domestic Waste
 - Trade Waste
 - Fly Tipping
 - Dog Fouling
- Training – Mallard courses
- Pace Training



Equipment and Assets

- Body Cam
- Notebook for statements
- Phone with camera
- Spreadsheet for recording
 - Warnings
 - Informal Advice
- Vehicle Own Use

LOOKING AHEAD



Quality Assurance

- Induction and Training to be moved onto the electronic system “Learning Lounge” to improve consistency of policy deployment
- Development of a Management Information System for Environmental Enforcement Service.
- New Civil Enforcement Team Training – to enable more officers to carry out parking AND environmental enforcement activities.
- Improve dog fouling reporting through profile of “Poo Watch” website.

Key Actions 2019/20

- Promote Council complaints procedure for challenges to
- FPNs Consider options for System and Equipment for Enforcing FPN electronically with automatic letters.
- Consider options for service activity through parking enforcement team – to enable further enforcement of Public Space Protection Orders.