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APPLICATION FOR COUNCIL TAX CLASS J EXEMPTION

Please read the guidance notes on page 3 and if you believe you are eligible for a property exemption (as the person named liable for Council Tax) complete this application form in full using black ink and return it to the address on page 3.

Failure to provide any of the information requested may result in unnecessary delays.

Account or property reference (if known):		
Full name of applicant(s):		
Full address of property for which exemption is being claimed:		
Date from which you wish to claim the exemption:	1	1
Is there an intended date of return to your own property?	YES	NO 🗌
If YES , please confirm the date: / /		
Full name(s) of person(s) receiving care: Full address of person(s) receiving care:		
Full address of property from which you are providing care (if different from ab	ove):	

PLEASE PROVIDE AN UP-TO-DATE COPY OF THE COUNCIL TAX BILL FOR THE PERSON WHO RECEIVES CARE.

Please continue overleaf.../

Please indicate the reason why	personal care is required	:
Old age	YES NO	*If YES , provide proof of date of birth.
Disablement	YES NO	
Illness	YES NO	
Mental disorder	YES 🗌 NO 🗌	
Alcohol / drug dependence	YES 🗌 NO 🗌	
If you have indicated Disableme condition:	ent, Illness or Mental Diso	rder as the reason, please provide details of the
Doubling a talanhana arrivala arr		
Daytime telephone number:		
Email address:		
Do you wish to receive your bill	s by email? YES [NO []
	*	Not compulsory but may help if we have any queries.

DECLARATION: I declare to the best of my knowledge and belief that all the information I have given on this application is true and complete in all respects. I authorise the Council to make any enquiries they wish to verify the information. Personal data is collected and processed in accordance with data protection law. The South Worcestershire Revenues and Benefits Partnership is managed by Civica who process data on behalf of the Data Controllers namely; Wychavon District Council, Worcester City Council and Malvern Hills District Council. For further information please visit the Council's website for the area you live in and search for Privacy Notices.

YOU MUST NOTIFY THE COUNCIL AS SOON AS THESE CIRCUMSTANCES CHANGE. YOU ACKNOWLEDGE THAT FAILURE TO DO SO COULD RESULT IN A PENALTY BEING IMPOSED

Full name:	Signed:		
	Date:	1	1

Guidance Notes

Class J exemption – A property that is left unoccupied by persons who reside elsewhere to provide care.

Any dwelling:

- Which is unoccupied and which was previously the sole or main residence of the owner or tenant and:
 - a) Has his / her sole or main residence in another place for the purpose of providing, or better providing, personal care for a person who requires such care by reason of old age, disablement, illness, past or present alcohol or drug dependence or past or present mental disorder; and
 - b) Has been a relevant absentee for the whole of the period since the dwelling last ceased to be his / her residence

This does not include people who spend only short periods away to provide care.

The person providing care must have continuously been a carer since vacating the premises.

In the above instances Owner means the Freeholder or Leaseholder. In the case of a tenant, the tenancy must be for at least 6 months.

The care required must be because of old age, disablement, illness, alcohol / drug dependence or mental disorder.

The exemption starts on the day that the premises become unoccupied due to the person(s) residing away. The exemption will last for as long as the conditions are met.

The Council will also need to know if anything happens which means that the property no longer meets the above criteria. Such changes may include:

- Someone else moving into the premises
- Returning to the premises from the other property
- · The premises being let out or sold