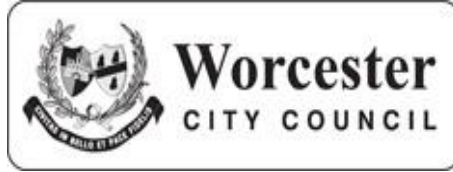




www.malvern hills.gov.uk



www.worcester.gov.uk



www.wychavon.gov.uk

**APPLICATION FOR COUNCIL TAX CLASS J EXEMPTION**

Please read the guidance notes on page 3 and if you believe you are eligible for a property exemption (as the person named liable for Council Tax) complete this application form in full using black ink and return it to the address on page 3.

**Failure to provide any of the information requested may result in unnecessary delays.**

Account or property reference (if known):	
Full name of applicant(s):	
Full address of property for which exemption is being claimed:	
Date from which you wish to claim the exemption:	/ /
Is there an intended date of return to your own property?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If YES, please confirm the date:	/ /
Full name(s) of person(s) receiving care:	
Full address of person(s) receiving care:	
Full address of property from which you are providing care (if different from above):	

**PLEASE PROVIDE AN UP-TO-DATE COPY OF THE COUNCIL TAX BILL FOR THE PERSON WHO RECEIVES CARE.**

Please continue overleaf.../



Full name:	Signed:
	Date: / /

### **Guidance Notes**

Class J exemption – A property that is left unoccupied by persons who reside elsewhere to provide care.

Any dwelling:

- Which is unoccupied and which was previously the sole or main residence of the owner or tenant and:
  - a) Has his / her sole or main residence in another place for the purpose of providing, or better providing, personal care for a person who requires such care by reason of old age, disablement, illness, past or present alcohol or drug dependence or past or present mental disorder; and
  - b) Has been a relevant absentee for the whole of the period since the dwelling last ceased to be his / her residence

This does not include people who spend only short periods away to provide care.

The person providing care must have continuously been a carer since vacating the premises.

In the above instances Owner means the Freeholder or Leaseholder. In the case of a tenant, the tenancy must be for at least 6 months.

The care required must be because of old age, disablement, illness, alcohol / drug dependence or mental disorder.

The exemption starts on the day that the premises become unoccupied due to the person(s) residing away. The exemption will last for as long as the conditions are met.

The Council will also need to know if anything happens which means that the property no longer meets the above criteria. Such changes may include:

- Someone else moving into the premises
- Returning to the premises from the other property
- The premises being let out or sold